BORDEN PARISH COUNCIL

All members of Borden Parish Council are summoned to attend the
BORDEN ANNUAL PARISH COUNCIL MEETING
to be held on Thursday, 21st May 2026
at the Borden Sports Pavilion, Wises Lane, at 7 pm
(*Please note that there may be a delay at the start of the meeting, which will follow the Annual Parish meeting, which starts at 6:00 pm*)

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk 15th May 2026

AGENDA

ANNUAL PARISH COUNCIL MEETING

15. TO ELECT A CHAIR

16. TO RECEIVE DELIVERY OF ACCEPTANCE OF THE OFFICE OF THE CHAIR

17. TO ELECT VICE CHAIRMAN

18. APOLOGIES FOR ABSENCE:
In attendance:

19. TO REVIEW AND ADOPT THE TERMS OF REFERENCE FOR COMMITTEES AND WORKING GROUPS

a. Highways Improvement Project (Advisory Committee)
b. Nature Reserve Working Group (Advisory Committee)
c. Finance (Advisory Committee)
d. Wises Lane Monitoring & Liaison Group
e. Neighbourhood Plan Steering Group
f. Designated Nature Reserve Working Group

20. THE CREATION, ABOLITION OR ALTERATION OF COMMITTEES AND WORKING GROUPS

a. To consider establishing a Working Group to support the Borden Broadside publication

21. TO APPOINT MEMBERS OF COMMITTEES AND WORKING GROUPS

a. Highways Improvement Project (Advisory Committee)
b. Nature Reserve Working Group (Advisory Committee)
c. Finance (Advisory Committee)
d. Wises Lane Monitoring & Liaison Group
e. Neighbourhood Plan Steering Group
f. Any newly established Committee or Working Groups

22. TO APPOINT or CONFIRM REPRESENTATIVES TO EXTERNAL BODIES

a. Borden Parish Hall Trustees
b. Borden Sports Association
d. KALC Area Committee
e. Western Swale Area Committee
f. Any new or additional external bodies for consideration

23. FINANCE: To review and approve the following:

a. Financial Regulations.
b. Statement of Internal Control
c. Scheme of Financial Delegated Authority
d. Insurance arrangements
e. Regular payments for the ensuing year
f. Subscriptions
g. Confirm bank signatories and mandates
h. Expenditure incurred under Section 137 of the Local Government Act 1972

24. ASSET REGISTER: To review the Council's Asset Register and inventory of assets, consider and approve items to be removed or added

25. STANDING ORDERS: To review and consider approval.

26. FREEDOM of INFORMATION and DATA PROTECTION: To review and approve the Council's Policies, procedures and compliance with the :

a. Freedom of Information Act
b. Data Protection legislation

27. CODE OF CONDUCT: To reconfirm the adoption of the Council's Code of Conduct

28. MEETINGS: To determine the time and place of meetings for the ensuing year:

a. Monthly Parish Council Meetings
b. Annual Parish Council Meeting
c. Annual Parish Meeting

Meeting end time:

To note: This meeting will be followed by the Monthly Parish Council meeting agenda items.