



## MINUTES OF MEETING HELD ON 21<sup>ST</sup> MARCH 2024

171. **APOLOGIES FOR ABSENCE:** There were none.

**In Attendance:** Cllr Bolas, Cllr Baldock, Cllr Butlin, Cllr Hepburn, Cllr Harrison, Cllr Ingram, Cllr Jemmett, Cllr Sims, Cllr Smith, Cllr Steadman, Cllr Tumber,

172. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

Parish Hall: Cllr Bolas and Cllr Hepburn

Pavilion: Cllr Sims

Planning: Cllr Baldock

173. **CHAIR'S ANNOUNCEMENTS**

The Chair announced Cllr Broughton's resignation due to health issues.

The Chair reminded Cllrs on meeting procedures and behaviours as detailed in the Parish Council Standing Orders, including contentious points where the only opinion after a quality debate with reasoned argument was that of the full council. He also gave reassurance that if dealing with an issue that was not clear the Chair and Clerk would seek the appropriate guidance from various sources including the National Association of Local Councils (NALC), for the appropriate way forward.

174. **TO APPROVE FOR SIGNATURE:**

The minutes of the Parish Council meeting held on 15<sup>th</sup> February 2024 (Appendix A).

It was **RESOLVED** to approve the minutes from the meeting held on 15<sup>th</sup> February, which the Chair duly signed.

175. **PUBLIC PARTICIPATION SESSION** – *The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.*

- a. Police/PCSO: PS Chase sent his apologies along with the Borden Newsletter which is available to view on our website under the Parish newsletter tab at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk).
- b. Parishioners: There were 2 in attendance.  
1 Parishioner read a statement to the Parish Council that was not about an agenda item.
- c. County/Borough Councillors (*a written report must be submitted three days before the meeting*).  
County Cllr Baldock: A report was received before the meeting, and a verbal update was given which included the Ufton Court appeal which starts 11<sup>th</sup> April.  
Borough Cllr Cavanagh: A report was received before the meeting and a verbal update was also given.

176. **FINANCE**

- a. To approve the accounting statement and reconciliation for February 2024 (Appendix B).  
To note that the February payment list showed a Lloyds card payment of £758.02 but the correct payment was £617.02, as deducted a credit balance of £33.00 from January (£3 fee less 36 credit refund from EDF), and a credit from Euroloo of £108 (missed December services).  
The annual ICO payment of £35.00 was also taken on 9<sup>th</sup> February.  
It was **RESOLVED** to agree on the accounting statement and reconciliation for February 2024, which was duly signed by the Chair and RFO.
- b. To approve the following BACS list of accounts for payment in March 2024.  
Please note the payment of £337.50 shown on the payment list was paid on 8<sup>th</sup> March, as an urgent payment to appoint the Architect for the Playstool toilet.  
It was **RESOLVED** to agree to the payment list for March 2024, which was duly checked and signed by 2 authorised signatories.

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Payee	Budget	Description	Gross	VAT	Net
JNC Architecture	New Playstool Toilet	Architect deposit (paid 8th March 24)	£ 337.50	n/a	£ 337.50
Staff	Payroll	Staff salary	£ 994.02	n/a	£ 994.02
Staff	Expenses	WFH allowance	£ 29.05	n/a	£ 29.05
HMRC	Payroll	PAYE	£ 310.50	n/a	£ 310.50
Treecraft	Tree Maintenance	2nd installment of 4	£ 2,200.00	n/a	£ 2,200.00
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Maintenance	£ 426.00	£ 71.00	£ 355.00
Fryer Cleaning & Maintenance	Open Spaces	General Maintenance - Danaway	£ 1,605.60	£ 267.60	£ 1,338.00
Kings Commercial	Open Spaces	Toilet Cleaning	£ 173.33	n/a	£ 173.33
J England	Health & Safety	Playstool insptctions	£ 60.00	n/a	£ 60.00
MEC Ltd	Coronation	Oak tree guard	£ 264.00	£ 44.00	£ 220.00
The Eco Gardener	New Playstool Toilet	Shrub clearance	£ 230.00	n/a	£ 230.00
KALC	Administration	Courses	£ 36.00	£ 6.00	£ 30.00
Steve Wakeling	Open Spaces	Playstool Maintenance 1st inst 2024	£ 834.34	n/a	£ 834.34
Unity	Administration	Bank fees	£ 18.00	n/a	£ 18.00
<b>Total BACS payments</b>			<b>£ 7,518.34</b>	<b>£ 388.60</b>	<b>£ 7,129.74</b>
Direct Debits	Budget	Description	Gross	VAT	Net
Waveney IT	IT Costs	Monthly Mailbox charge	£ 18.17	£ 3.03	£ 15.14
Hugo Fox	Office	IT Support - Website	£ 11.99	£ 2.00	£ 9.99
O2	Office	Mobile	£ 13.20	£ 2.20	£ 11.00
EE	Office	Broadband	£ 19.20	£ 3.20	£ 16.00
EDF energy	Electricity -Feeder pillar	Electric	£ 22.89	£ 1.09	£ 21.80
N Power	Electricity - Unmetered supply	Electric	£ 150.13	£ 7.15	£ 142.98
Lloyds Bank	Admin	Corporate card	£ 152.15	£ 24.86	£ 127.29
<b>Total DD payments</b>			<b>£ 387.73</b>	<b>£ 43.53</b>	<b>£ 344.20</b>
<b>Credit Card Payments</b>					
Payee	Budget	Description	Gross	VAT	Net
Euroloos	Toilet servicing	01/02- 29/02	£ 149.15	£ 24.86	£ 124.29
Lloyds Bank	Credit Card Charges	Monthly fee	£ 3.00	n/a	£ 3.00
			£ 152.15	£ 24.86	£ 127.29

- c. To agree to an amendment to the 2024/25 budget and change the expected income line of £7000 from VAT to Grants received.

The Clerk explained that as the budget is based on **net** expenditure and the new accounting system VAT has a separate account and is not included as known income.

It was **RESOLVED** to correct the expected known income for the 2024/25 budget and move £7000 from VAT re-claim to Grants expected, this will not change the overall value of the agreed budget.

- d. To consider quotes for off-site file storage as requested at February's meeting.

Cllr Hepburn declared an interest.

The three quotes were reviewed but not agreed upon due to the annual cost.

It was proposed to continue sorting the paperwork to keep essential items and preserve them and scanning.

It was **RESOLVED** that Cllr Butlin & Cllr Baldock continue sorting the paperwork to keep essential items and preserve them and scanning them to keep on file.

## 177. BUSINESS ITEMS

- a. To agree members of the Community Travel working group (February item 154e).

It was proposed this item be deferred for 6 months.

It was **RESOLVED** to agree to defer the Community Travel Working group being set up and re-visit it in 6 months.

- b. To review and agree on the contract details for the Playstool's grass-cutting maintenance requirements.

The Clerk asked Cllrs to review the proposed contract and agree on any changes so that quotes could be sought and also asked for agreement to a 3-year contract with an option to renew at the end of that term.

After discussion, it was proposed that the following changes be included;-

- The sports area and picnic area are cut 18 times a year.
- The woodland area and bank between the upper and lower playstool are cut 9 times a year.
- The grass in the woodland area is no shorter than 2.5 inches.

It was **RESOLVED** to agree to the suggested 3-year ground maintenance contract for the Playstool, woodland area, and Homestead View pathway, with the option to renew after this for a further year. The Clerk will add the additional details as outlined in the proposal to the contract, and go out for the required quotes to bring back for review at the next meeting.

- c. To review and agree on the contract details for the Centenary Gardens maintenance requirements.

The Clerk asked Cllrs to review the proposed contract and agree on any changes so that quotes could be sought and also asked for the agreement to a 3-year contract with an option to renew at the end of that term.

After discussion, it was proposed that the following changes be included;

- Only use a biodegradable plant-based weedkiller on the Centenary Garden pathways.
- Under point 2 the Hengist Care Home mowing was changed to mowing the triangle at the junction of Pond Farm Road, Sutton Barron Road, and Oad Street.
- The slope from the Centenary Gardens to the Street is mowed just twice a year with the wildflowers being allowed to grow.

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It was **RESOLVED** to agree to the 3-year contract for the Centenary Gardens maintenance contract with the option to renew after this for a further year. The Clerk will add the additional details as outlined in the above proposal to the contract, and go out for the required quotes to bring back for review at the next meeting.

- d. To agree on a date for the Annual Parish Meeting and who will Chair.

It was **RESOLVED** that the meeting would be held before the Annual Parish Council meeting on 16<sup>th</sup> May at 6:30 pm, at the Pavilion and details of the time and place will be added to the Parish Council's website and Facebook page. The Chair will be decided on the night.

- e. To discuss and agree on the way forward to fill the remaining Councillor vacancy.

There are now 2 Cllr vacancies. The Clerk advised that from Monday the 'Notice of Casual Vacancy' for Cllr Broughton will be put on the website and noticeboards for the required 14 working days, after which the vacancy should be filled by co-opting as soon as practical.

It was **RESOLVED** that the vacancies will be put on the April agenda for co-option.

## 178. COMMITTEE AND WORKING GROUP UPDATES

- a. **Wises Lane Monitoring & Liaison Group update.** The report was shared before the meeting and is available to view on our website at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk).

Cllr Jemmett asked if there were any questions on the report, and then went through the following points from the report which require the full council's agreement.

- i. To discuss an amendment to work time hours for the road closure between Maylam Gardens & Cryalls Lane (this is also listed separately under the Highways item 180a).

After discussion, it was proposed to object to Sunday and Bank Holiday working.

It was **RESOLVED** to respond to Swale Borough Council with an objection to Sunday and Bank Holiday working hours, stating the following reasons;

- The mental health and well-being of residents and workers.
- Sunday observance as a Church day.
- Noise disturbance - residents need a rest from the noise.
- Family activity and walk days.
- Rest days for quiet and relaxation.

- ii. BDW will consider paying for the next Borden Directory but needs a cost and confirmation that their logo can be included.

After discussion, it was proposed that the Parish Council carry on with the Borden Directory themselves and do not have the developer's logo included.

It was **RESOLVED** to agree to the above proposal that the Parish Council will carry on with the Borden Directory themselves.

- iii. BDW has asked if the Parish Council will approve the current Borden Directory being included in the BDW welcome pack, which would enable new residents to receive a copy.

It was **RESOLVED** to agree for the Borden Directory to be included in the BDW welcome pack for new residents.

- iv. School footprint and the proposal to change the boundary and lose some open space for a larger recreation field behind the school. The commercial area cannot be moved as this is owned by QUINN.

There are 2 options and BDW requires the Parish Council to determine which option they prefer;

1. Leave as the original and have the PROW moved so it does not go through the school.
2. Leave the PROW as is and lose some of the open space in the development.

Cllr Jemmett shared a map and talked the Parish Council through the above options.

Cllr Smith asked for it to be minuted that she did not want to be associated with this discussion.

After a full discussion and debate it was proposed that due to concerns around the Skylark plots, the clarity of the information from BDW, the lack of information from KCC, and the lack of a planning change, the Parish Council cannot make a full and informed decision on this item.

It was **RESOLVED** that the BDW gesture is acknowledged but for legal reasons and the reasons detailed in the above proposal that the Parish Council cannot make this decision.

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- b. **New Build Playstool Convenience Committee update.** The report was shared before the meeting and is available to view on our website at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk).
- i. **CCTV update.**  
Cllr Sims advised that quotes are being arranged for the new CCTV, and talked through the options for the CCTV location.  
The new toilet design was shared and talked through along with the expected timeline for the project which is expected to be completed by October 2024.
- ii. Due to new information regarding the sewer location and regulations the toilet cannot be located where agreed under February resolution 140b5.  
It is proposed that the Parish Council agree to an amendment of February resolution 140b5, where now part of the playground fence will be moved to accommodate the new toilet facility which will be located opposite the previously agreed location and now behind the memorial gardens close to the main Playstool gate.  
It was **RESOLVED** to agree to the above proposal to change the new toilet location as detailed above and in a shared drawing and picture of the location.  
  
Cllr Sims wanted his thanks to Nigel Sands a retired Architectural Agent who has given his time and expertise which has been invaluable to the project free of charge.
- c. **D-Day 80 Working Group update.** The report was shared before the meeting and is available to view on our website at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk).  
Cllr Jemmett confirmed the event is within the agreed budget.
- d. **Nature Reserve update.**  
Cllr Butlin attended a FOBNR meeting on Monday and would like an update on the progress of the new lease with KCC. An update was given on the following matters:-  
➤ There is a litter pick being arranged in April.  
➤ FOBNR would like the lectern installed as soon as possible but at a previous meeting it was agreed to wait until the Nature Reserve lease renewal has been agreed upon with KCC (December minute item 129a(ii)), and the cherry logo has been designed.  
➤ The updated Management Plan is being prepared and progressing well.
- i. To discuss and agree on a sign and wording for a Nature Reserve pond.  
The sign is needed for the safety of the public and to stop people from letting their dogs play in the water. Dead hedging around the pond would help to protect it.  
It was agreed that the FOBNR would prepare suggested wording along with the size of the sign required and this information would be brought back to a future meeting for consideration.
- ii. To discuss the pursuit of a designated status for the Nature Reserve, with Natural England.  
Cllr Smith has a KCC contact who is being helpful in the pursuit of the designated status. A new lease with KCC is the 1<sup>st</sup> priority, before proceeding further with the designated status.  
It was agreed that the Clerk would contact KCC for an update on the lease progress.  
The Nature Reserve Working Group will complete the designated status form.
- It was RESOLVED to suspend Standing Orders at 22.06**
- iii. To discuss the FOBNR Committee and the Parish Council Representative.  
This has been covered in the above items.

**The meeting was suspended for a comfort break at 22.10 and re-started at 22.25**

## 179. OPEN SPACES

- a. Homestead View pathway barrier update.  
The Clerk advised that she had gone out for quotes for a disabled kissing gate, so has their dimensions but needs the dimensions of the pathway as per the December resolution.

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From a previous site visit, it was thought that the disabled kissing gate would not fit.  
Due to time constraints, It was agreed to bring this item back to the next meeting for further consideration.

- b. To receive an update on the request to have bins installed at the junction of Wrens Road and Hearts Delight and also beside the dog bag dispenser at Maylam Gardens.

The Clerk advised that Swale Borough Council (SBC) has confirmed the outcomes of their bin monitoring of both Wrens Road & Maylam Gardens.

- **Maylam Gardens** – It has been recommended that a dual litter bin should be installed next to the dispenser leading to the field on the footpath near Mockett Gardens, and this has been added for action. However, due to budgets and funding, as well as the new waste contractor starting next month, the installation of the litter bin will not be carried out immediately, and at this present time SBC is unable to provide a time frame on when the litter bin will be installed.
- **Wrens Road/Heart Delight Road** – The decision has been made that a litter bin is currently not needed in this area, due to each visit made whilst monitoring showing there was not a litter issue present. The Clerk asked SBC how they could go about paying for a bin at Wrens Road and was advised;- If the Parish Council would still like a litter bin at Wrens Road, they can do this, however, the Parish Council will have to purchase the litter bin from SBC (All litter bin purchases must come through the Council to ensure all litter bins are the same across the Borough) and make annual payments for the emptying of the litter bin. The cost of this would be:-

- Price of the litter bin = £636.00 – one-off payment.
- Price of emptying the litter bin = £130.00 annual payment – this price may differ each financial year.

Does the Parish Council wish to go ahead with the purchase of a bin from SBC for the Wrens Road Junction with Hearts Delight?

It was proposed that the Parish Council purchase a bin from SBC and pay the annual fee for emptying.

It was **RESOLVED** to purchase the bin from SBC for the junction of Wrens Road and Hearts Delight Road, and agree to the annual fee for emptying the bin.

- c. To receive an update on the request for a replacement bin at lower Wises Lane.

As requested at the February meeting the Clerk has asked SBC to investigate the possible missing bin at lower end of Wises Lane and is waiting for an update.

- d. To receive an update on the hedgerow near the Wises Lane Development that the Parish Council is looking to protect.

Cllr Butlin has written to the Land Registry and is waiting for a response. The cost of the plan will be £24.95 plus VAT. It was **RESOLVED** that the Parish Council agree to the Clerk purchasing the plan for £24.95.

## 180. HIGHWAYS

- a. To discuss the extended working times, for the forthcoming road closure between Maylam Gardens and Cryalls Lane (see committee updates under Wises Lane).

## 181. CORRESPONDENCE

- a. To review resident correspondence about pavement parking at the top end of Wises Lane, especially on match days. Pavement parking is a police matter and should be reported when seen. However, when better weather allows, cars will be allowed to park on the grass at the Playstool, which will help ease the pavement parking issue.

- b. To discuss the damage to the Tommy Memorial and repair requirements.

BDW has said that if provided with photos so they can assess the damage, they will consider the repair.

It was proposed that if BDW contacts the Clerk regarding repairing the Tommy memorial damage the Parish Council would allow the repair. As the residents of the Maypole maintain the Tommy Memorial area, they should be kept updated regarding repairs.

It was **RESOLVED** to agree on the above proposal for the repair of the Tommy memorial.

- c. To discuss the confusing diversions signs in the village.

It was proposed to write to KCC Highways to say that they should put the correct signage out the first time every time i.e. use the appropriate triangle or square signage, and copy it to County Cllr Baldock, who will forward it to a Streetworks team.

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It was **RESOLVED** to write to KCC Highways and copy County Cllr Baldock in the letter, pointing out that the diversions have been conflicting and should have the appropriate symbols on signs, to indicate the correct direction for the diversion route. There should also be better liaison between KCC and National Highways.

- d. To consider Citizens Advice's request for a donation.

It was **RESOLVED** to donate £50 under LGA 1972 S 142.

## 182. PLANNING MATTERS

- a. To consider comments for the Swale Borough Council – Planning Enforcement Strategy – Consultation.

Cllr Baldock declared an interest in this item.

It was **RESOLVED** to not complete the consultation.

- b. To discuss the new sign installed outside of Pine Lodge home at Key Street.

There is no planning permission for the new sign which is orange, large, and illuminated at night.

It was **RESOLVED** to contact SBC to ask if a planning application should have been put in for the sign.

- c. To receive an update on the street name and numbering request from SBC.

Cllr Butlin asked that Cllrs think of names for future street naming for 3 phases and send them to the clerk.

- d. **Appeal Ref(s): APP/V2255/W/23/3333811.** This item was not on the agenda but asked to be added by Cllr Baldock as an urgent matter - Location: Land At Ufton Court Farm Tunstall Kent.

- A Public Inquiry for the above appeal will begin on Thursday 11 April 2024 at 10 am in the Council Chamber Swale House East Street Sittingbourne ME10 3HT. This Inquiry is scheduled to sit for 6 days (11 & 12 April; 16 – 19 April – the sitting days during the second week may alter depending on the progress made).

Cllr Baldock went through the above process with Cllrs and Cllr Butlin volunteered to attend on behalf of the Parish Council.

*Cllr Baldock left the meeting at 22:56*

## 183. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

*Please note the following, unless otherwise stated are a discharge of condition application and not a formal consultation for the Parish Council.*

1. **APPLICATION REF: 24/500383/FULL PROPOSAL:** Section 73 - Application for variation of condition 10 (to allow unrestricted residential use and/or bed and breakfast/guest accommodation, office and residential use) pursuant to SW/11/1491 for - Change of use from agricultural to bed & breakfast, office & residential. ADDRESS: Woodgate Oast Woodgate Lane Borden Kent ME9 8JX

*Consultation notice was received on 12/02/24 with comments due on 4<sup>th</sup> March, and an extension has been agreed until 22/03/24.*

It was **RESOLVED** to have no comment on this application.

2. **Application No: 23/505420/REM** Location: Land At Wises Lane Borden Kent ME10 1GD Proposal: Approval of Reserved Matters (Appearance, Landscaping, Layout and Scale sought) for creation of the eastern spine road (Phase 2D), pursuant to 17/505711/HYBRID.

Consultation notice received on 28/02/24 with comments are due on 13/03/24 but an extension has been agreed until 22/03/24 at the latest.

It was **RESOLVED** that further to their objections on 21<sup>st</sup> Decembr2023 they continue to object to this planning application with the following points added;-

- The lack of clarity on the drainage, particularly about the deep bore soak away.  
➤ Concerns over any part of the development that remains accessible with an unopened end, as this may encourage traveller encampments and anti-social behaviour. They should be blocked off until they are opened up for construction.  
➤ There is also concern that the impact on the badger sets has not been addressed.

3. **Application No: 21/503914/EIOUT** Location: Land South And East Of Sittingbourne Kent Proposal: Southern Site. Outline Planning Application for the phased development of up to 577.48 hectares at Highsted Park, Land to the South and East of Sittingbourne, Kent, comprising of up to 7,150 residential dwellings including sheltered / extra care accommodation (Use Class C2 and Use Class C3). Up to 170,000 sq m / 34 hectares of commercial,

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business and service / employment floorspace (Use Class B2, Use Class B8 and Use Class E), and including up to 2,800 sq m of hotel (Use Class C1) floorspace. Up to 15,000 sq m / 1.5 hectares for a household waste recycling centre. Mixed use local centre and neighbourhood facilities including commercial, business and employment floorspace (Use Class E), non-residential institutions (Use Class F1) and local community uses (Use Class F2) floorspace, and Public Houses (Sui Generis). Learning institutions including primary and secondary schools (Use Class F1(a)). Open space, green infrastructure, woodland, and community and sports provision (Use Class F2(c)). Highways and infrastructure works including the provision of a new motorway junction to the M2, a Highsted Park Sustainable Movement Corridor (inc. a Sittingbourne Southern Relief Road), and new vehicular access points to the existing network; and associated groundworks, engineering, utilities, and demolition works. We have received revised details concerning this application. Amended and Additional Information received 07.02.24.

It was **RESOLVED** to continue to object to this application. Previous objections have been recorded on 24/09/2021 and 16/12/2022.

4. **Application: 24/500731/SUB** Grid: 588553/163571 Address: Land At Wises Lane Borden Kent ME10 1GD  
Proposal: Submission of details pursuant to condition 67 (archaeology) of application 17/505711/HYBRID (partial discharge relating to phases 2A and 2C).  
Consultation comments are due by 28/03/24.  
It was **RESOLVED** to have no comment on this application.
5. **Application No: 22/500723/FULL** Location: 34 Key Street Sittingbourne Kent ME10 1YS Proposal: Section 73 - Application for removal of condition 5 (50% reduction in Dwelling Emission Rate) pursuant to 21/501143/FULL.  
Consultation comments are due by 18/03/24, an extension has been requested.  
Comments made by BPC 21/03/2022.  
It was **RESOLVED** to have no further comment on this application
6. **Application ref: 24/501010/FULL PROPOSAL:** Conversion of store into habitable space including fenestration alterations to the front elevation and widening of front drive. ADDRESS: Highlands Wrens Road Borden Sittingbourne Kent ME9 8JD.  
It was **RESOLVED** to have no comment on this application
7. **Application Ref: 24/500984/FULL PROPOSAL:** Loft conversion into habitable space including 3no. front dormers and 2no. rear dormers and rooflight. Garage conversion into habitable space ancillary to the main dwelling. ADDRESS: 64 Maylam Gardens Borden Sittingbourne Kent ME10 1GB  
Consultation comments due by 05/04/23.  
It was **RESOLVED** to object to this application for the following reasons;-
  - It is inappropriate and out of character with other properties.
  - There will be an impact on the highway with parked vehicles as there is not enough provision for parking for a property of that size.
  - Boxed dormers will encroach on neighbouring properties.
8. **Application: 24/501002/SUB** Grid: 588553/163571 Address: Land At Wises Lane Borden Kent ME10 1GD  
Proposal: Submission of details to discharge condition 59 - Badger Survey, Subject to APP/V2255/W/19/3233606 (17/505711/HYBRID).  
It was **RESOLVED** to request to see the badger survey that has been completed before the Parish Council can make any comment on this application.
9. **Application: 24/501003/SUB** Grid: 588553/163571 Ward: Address: Land At Wises Lane Borden Kent ME10 1GD  
Proposal: Submission of details to discharge condition 20 - Construction Management Plan, Subject to APP/V2255/W/19/3233606 (17/505711/HYBRID).  
It was **RESOLVED** to have no comment on this application.

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## 184. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated before the meeting).

- a. Kent Association of Local Councils – Cllr Baldock, reports circulated as received.
- b. Borden Sports Association – Cllr Sims. A report was received before the meeting and can be viewed on our website at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk)  
It was **RESOLVED** that the Parish Council would pay the £150 fee for the call out on the disabled alarm.
- c. Borden Parish Hall – Cllr Hepburn. A report was received before the meeting and can be viewed on our website at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk)  
A Police surgery has been booked for 13<sup>th</sup> April 10 am – 12 pm, in the Barrow Room at the Parish Hall.
- d. Borden Heritage Group – Cllr Harrison. A report was received before the meeting and can be viewed on our website at [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk)

**The meeting ended at 23:35**

**NEXT MEETING TO BE HELD ON 18<sup>th</sup> April 2024**