

BORDEN PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Thursday 21 September 2017

<u>Present:</u>	Cllr. C. Masters – Chair	Cllr. E. Harrison
	Cllr. J. Bolas – Vice Chair	Cllr. C. Sims
	Cllr. M. Downes	Lynda Fisher, Clerk
	Cllr. J. Hepburn	County Cllr. M. Whiting
	Cllr. M. Luxton	Borough Cllr. N. Hampshire
	Cllr. M. Baldock	3 Residents
	Cllr. J. Emery	

1. **Welcome and Apologies for Absence**

The Chair welcomed everyone to the meeting: apologies received from Parish Councillors Millican, Evans and Lainton.

2. **Public Time**

1. **Parishioners** – A resident again attended to see the workings of the Parish Council; two attended to discuss and raise concerns regarding the 47 Brier Road planning application.

2. **County/Borough Councillors** – County Cllr. Whiting advised - Munsgore Lane - KCC Officers are progressing this and the next step is a speed survey; the equipment is due to be installed on Wednesday 27 September 2017.

Extension of width restriction from Stockbury to Key Street - KCC says this is not possible because of access requirements for businesses and the local community (deliveries etc.).

Speed reduction extension; Chestnut Street to Stockbury Roundabout - KCC will only fund traffic calming measures as part of a ‘casualty reduction safety scheme’, for which it says there is no justification at present. If the development at Manor Farm goes ahead will ask KCC to seek a Section 278 agreement with the developer to fund the extension of the 30mph zone, if not will look at other ways to fund this.

Wrens Road flashing 30mph sign (VAS) – Undertaking a speed survey to determine whether to move the existing VAS to a new position or leave that one where it is and provide a second VAS.

Borough Cllr. Hampshire advised - M2 J5 Upgrade - Swale Borough Councillors unanimously opposed Highways England’s junction improvements as proposed in Option 12A. .

Road safety and drainage – Pond Farm Road - met with KCC yesterday and explained the flooding issue that occurs along Pond Farm Road by Pond House. The road surface has been marked to indicate where additional road safety signage is to be sited to alert drivers of the potential hazard(s) ahead; hopefully work to be completed by the end of 2017. Confirmed that investigation on ways to improve the drainage will be undertaken and remedial works carried out. Explained flooding issues at Hengist Field/Sutton Baron Road and assured that this will be reported to KCC’s Drainage Team and further investigation will be requested.

Agricultural ‘smells’ – have received many complaints, which have been forwarded to Swale Borough Council and the Cabinet Member for Environment and Rural Affairs. In addition, it was raised at Council on 26 September 2017 to ensure it remains on the radar and appropriate action taken to address the concerns of residents.

3. **Police/PCSO** – None.

3. **Minutes of the Last Meeting**

Proposed by Cllr. Luxton and seconded by Cllr. Downes, the Minutes of the meeting held on the 17 August 2017 were agreed and signed as a true transcript.

Proposed by Cllr. Bolas and seconded by Cllr. Luxton, the Minutes of the extraordinary meeting held on the 31 August 2017 were agreed and signed as a true transcript.

4. **Declarations of Interest and Dispensations**

As Treasurer for the Parish Hall Cllr. Downes abstained from any discussion in this respect. Cllr. Sims in Item 10.2.

5. **Matters Arising**

1. **War Memorial** – No further updates, keep on Agenda. *Action: Clerk*
2. **Chestnut Street/Danaway used as a ‘Cut Through’ for A249** – only two letters received from residents following the distribution of the Parish Council’s letter.
3. **Speed Checks Borden Lane** – Clerk advised the Police will be carrying out checks.
4. **Amethyst Horticulture – Tiered Cascade Planter** – no further action as regards the planter, but Clerk to ask KCC if the Parish Council can maintain/plant the Hengist triangular area of land. *Action: Clerk*
5. **Parking outside Plough and Harrow Pub, Oad Street** – no response to Council’s letter, but Oad Street Centre has given permission for customers to use their car park after 5.30 p.m.
6. **Defibrillator Demonstration** – Clerk advised that Richard Palmer is happy to demonstrate the defibrillator to members of the public. The pole is now in, the equipment received but trying to find an electrician to connect to the feeder pillar. *Action: Cllr. Masters/Clerk*

6. **Correspondence**

1. **Local Flood Risk Management Strategy 2017-2023** – Cllr. Bolas delegated to respond on behalf of the Parish Council. *Action: Cllr. Bolas*
2. **M2 Junction 5 Improvements - Public Consultation** – Clerk delegated to respond on behalf of the Parish Council, expressing concern of the likely increase in the rat-run through Maidstone Road/Chestnut Street, the bus service and the need to protect this. Impact on the highway of the expansion of the Eurolink Park, Kent Science Park, the new Thames Crossing and housing contained within the Local Plan. Councillors did not support the option put forward showing traffic lights but would prefer an option to include a fly-over. *Action: Clerk*
3. **Sheds Kent & Medway** – bring back to next meeting to tie in with Cllr. Baldock’s loneliness project. *Action: Cllr. Baldock/Clerk*
4. **Broadband Universal Service Obligation** – to respond individually. *Action All Councillors*
5. **Walks leaflet for Kent Wildlife Trust** – Agreed to permit Kent Wildlife Trust to place an article in their leaflet regarding the Borden Nature Reserve. *Action: Clerk*
6. **Clerk’s Resignation** – The Clerk submitted her resignation, her last day of service being the 31 December 2017, to allow time for recruitment and cross over training. Clerk instructed to place an advertisement in the local newspapers, noticeboards, Facebook and website. *Action: Clerk*

7. **Finance**

1. **The Playstool – additional work to equipment** – Still awaiting quotes for safety surfacing infill. *Action: Cllr. Masters/Clerk*
2. **Christmas tree Lighting Quote** – Awaiting quote, bring back to next meeting. *Action: Cllr. Masters/Clerk*
3. **Bus Shelter Remedial Work** – Proposed by Cllr. Downes and seconded by Cllr. Luxton; agreed to accept a quote of £645 for painting and cleaning the bus shelter, where necessary replacing the scratched polycarbonate panels and to remove the weeds *Action Clerk*

4. **Bench, Maylam Gardens** – Cllr. Baldock suggested placing a bench on the green area at the end of Maylam Gardens. Cllr. Emery is looking into ownership of the benches in the Centenary Gardens; agreed to place this on the next Agenda. **Action: Cllrs. Baldock/Emery/Clerk**
5. **Insurance Renewal 2017/18** – Proposed by Cllr. Harrison and seconded by Cllr. Sims, 2 abstentions; agreed to go with the Hiscox quote of £3,828.42p and to tie in for three years.
6. **Completion of External Audit year ending 31 March 2017** – Clerk advised that the Annual Return for the year ended 31st March 2017 has now been received and duly signed off by the External Auditors. She has posted the necessary notices.
7. **To authorise cheques raised at the meeting and approve the Accounts** – Proposed by Cllr. Harrison and seconded by Cllr. Emery, 1 abstention, the cheques were approved and duly signed and the accounts to the 31 August 2017, were agreed.

Date	Cheque	Details		Amount
21.09.17	102641	L. Fisher	Expenses: Office Use, Mileage, Phone: Aug.	£21.31p
21.09.17	102642	H.M.R.C.	Tax Due for September	£ 100.60p
21.09.17	102643	Fryer Cleaning & Maintenance Ltd	Grounds maintenance for August	£445.20p
21.09.17	102644	Four Jays Group	Toilet Maintenance – August	£86.40p
21.09.17	102645	Steve Wakeling	3 rd Payment for Maintenance of Playstool and installation of post for Defibrillator.	£440.38p
21.09.17	102646	Denmaur Independent Papers Ltd	30 mph Wheelie Bin Stickers	£237.00p
21.09.17	102647	B&K Masters	Supply and Fit new Beam to Playdale Play Equipment	£810.00p
21.09.17	102648	Came & Co	Insurance Renewal Premium 2017/18	£3828.42p
Eight cheques in total				

Other Payments:

Clerk - Wages August 2017	-	£402.16p	-	Paid by Standing Order
E-on - Energy supply August	-	£47.13p	-	Paid by Direct Debit
E-on – Feeder Pillar Supply August\	-	£9.00p	-	Paid by Direct Debit

8. **Reports and Minutes from Portfolio Holders and Representatives**

1. Finance – Nothing to report.
2. KALC – Recent meeting included a presentation on Areas of Outstanding Natural Beauty, CCTV and the Planning Process. Cllr. Sims asked the Clerk to submit a proposal to KALC that the speed watch system needs to be looked at. **Action: Clerk**
3. Borden Sports Association – Meeting next week.
4. Borden Parish Hall – Cllr. Hepburn reported that a weekend let resulted in some minor damage and extra cleaning time was required to clear up. Need to reiterate to all users of the Hall that rubbish, other than small quantities, must be taken away for disposal.
5. Heritage – Two meetings this month one in the evening and one in the morning. “Folklore of East Kent” will be the subject of Sue Duckworth’s talk in the Forge at 11am Thursday 12 October. In The Forge on 30 October, 7.30pm John and Sheila Hepburn will present an illustrated talk, from their archives, depicting Sittingbourne and Milton to be preceded by the AGM at 7pm. The design of the interpretive board planned for The Street is almost completed.
6. Borden Fete – Take off the Agenda.

9. **To receive and consider resolutions or recommendations in the order of notification**

1. Newsletters – place on the next Agenda. **Action: Clerk**
2. Electric Charging Points – Cllr. Bolas suggested installing two points to the rear of the Parish Hall; agreed Cllr. Bolas to explore and bring back to next meeting. **Action: Cllr. Bolas**

3. School Representative –Cllr. Emery to explore and bring back to the next meeting.
Action: Cllr. Emery
4. Broadband – Agreed to approach the Hall Committee to see if they will permit the Parish Council to install a ceiling mounted projector in the Barrow Room and a telephone for internet connection. Clerk to put this on the October Agenda.
Action: Cllr. Sims/Clerk
5. Antisocial Behaviour – Motor bikes in Chestnut Street – Cllr. Luxton advised that residents are having issues with motorbikes coming from Danaway to Chestnut Street in the mornings approximately at 6.00 a.m. Clerk to ask PCSO to monitor.
Action: Clerk
6. Community Warden – Clerk advised the current Volunteer had left. Agreed to investigate costs for a replacement and to place on October Agenda.
Action: Clerk

10. **Planning Applications**

1. **17/504348/FULL:** Demolition of existing attached garage, erection of a replacement detached garage, and erection of 2no.detached dwellings with attached garages, accessed via extension of existing driveway with widened access as approved under application SW/14/0479: Greystone Bannister Hill Borden Kent no comments.
2. **17/500438/OUT:** Outline application for the erection of a 2 bedroom detached dwelling: 47 Brier Road Borden Kent ME10 1YJ – Agreed to respond that although the Parish Council originally commented on this on-line due to several concerns put forward by residents at this meeting the Members looked again at the details and having listened to these concerns, would like to raise the following objections:
 - Due to the slant of the land, the second floor will have a clear sight into adjacent properties and will look right into the bedroom windows.
 - Will cause substantial shading of adjacent front gardens and properties.
 - Because of the turning circle on to the road in Grove Park Avenue it will impact on the area and cause issues with parking.
 - It will deny residents the opportunity to turn at the end of this cul-de-sac. This is an essential access to properties and will prohibit proper use by vehicles.
 - The driveway will create a health and safety issue for pedestrians using the adjacent footpath.
 - The proposed moving of the street light will make the footpath dark; at present, the light shines up the alleyway and is a deterrent to crime.
 - There is inadequate parking provision.
 - Concerns about flooding and excess water run-off. This is a known flood area due to a previous pond.

11. **Any Other Matters Arising**

1. Cllr. Bolas mentioned an interesting point – in Canterbury a case is being brought against development on the grounds of traffic pollution – he will keep an eye on this.

12. **Next Meeting**

Thursday 19 October 2017, commencing at 7.00 p.m. in the Barrow Room at Borden Parish Hall

The meeting closed at 10.15 p.m.