

BORDEN PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held on Thursday 21st February 2019

Present:

Cllr J Bolas (Chairman); Cllr M Baldock; Cllr M Downes; Cllr J Evans; Cllr E Harrison; Cllr J Hepburn; Cllr Sims (Vice-Chair) Cllr S Smith; J Pilbeam (Interim Clerk)

Also in attendance: Swale Borough Councillor Nicholas Hampshire and 2 members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Millican, Cllr Lainton and Cllr Luxton with reasons given for absence. It was **RESOLVED** that the apologies be accepted.

The meeting was adjourned to allow the public to address the council.

2. PUBLIC TIME

a) Parishioners

A member of the public addressed the meeting and reported that a 'BRAD' public meeting will take place on 16th March 2019 at 10.30am in the main hall and asked what the parish council will do next about the planning application for Wises Lane.

A member of the public reported concerns about the Wises Lane development and how it had been approved by the borough council. With a long family history in the village the member of the public felt that the decision by Swale Borough Council was very disappointing.

b) County/Borough Councillors

Cllr Whiting had given apologies, it was noted that Cllr Whiting's report had been submitted on the day of the meeting which is considered late.

Cllr Hampshire addressed the meeting and it was noted that he had also submitted a late report for councillors.

The A249 closure issues were discussed and Cllr Baldock agreed to bring this up at the Joint Transportation Board.

The timing of the s106 discussions for Wises Lane was raised and Cllr Hampshire suggested that the discussions will not take place in the purdah period.

c) Police/PCSO

PCSO Cork was not in attendance. It was **RESOLVED** to write to the chief inspector to complain about the lack of police presence at parish council meetings.

3. MINUTES OF THE MONTHLY MEETING HELD ON 17th JANUARY 2019

It was **RESOVLED** that the minutes of the 17th January meeting be accepted as a true and correct record. The minutes were duly signed.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Bolas declared a non-pecuniary interest in the item Wises Lane & Manor Farm Planning. Cllr Baldock declared a non-pecuniary interest in the item Planning.

5. FINANCE

a) To approve the accounts

Cllr Downes presented the accounts. It was **RESOLVED** to approve the accounting statements of 31st January 2019.

Cllr Downes was thanked for his work in preparing the accounts on behalf of the council.

b) To approve the cheques raised at the meeting

It was **RESOLVED** to approve the accounts for payment as follows:

Invoice Date	Payee	Description	Gross Amount	Net Amount	VAT	Cheque Number
09/02/2019	Ms J Miller	Interim Clerk invoice	£ 660.69	£ 660.69	£ -	102793
29/01/2019	Cerda Planning	Wises Lane report	£ 1,446.06	£ 1,205.05	£ 241.01	102794
31/01/2019	Fryer Cleaning & Maintenance	Maintenance of memorial & centenary gardens	£ 386.40	£ 322.00	£ 64.40	102795
31/01/2019	Four Jays	Toilet Servicing	£ 43.20	£ 36.00	£ 7.20	102796
18/01/2019	C Masters	Paving for Parish Hall	£ 3,264.00	£ 2,719.99	£ 544.01	102797
03/02/2019	John England	Playstool inspections	£ 40.00	£ 40.00	£ -	102798
03/02/2019	John England	Playstool inspections - June cheque cancelled	£ 30.00	£ 30.00		102799
07/02/2019	Unikent	Air quality reports	£ 300.00	£ 250.00	£ 50.00	102800
05/02/2019	Borden Fete Committee	Borden Fete committee 2018 grant	£ 619.92	£ 619.92	£ -	102801
31/12/2018	Borden Parish Hall	Hire of Barrow Room	£ 49.50	£ 49.50	£ -	102802

6. MATTERS ARISING FROM THE LAST MEETING

Cllr Baldock noted that Broadside had been circulated and the advertising of the village hall will be included. The contact list was discussed and the correct documents were confirmed.

7. WISES LANE & MANOR FARM PLANNING APPLICATIONS

Cllr Sims took the chair for this item.

a. To report decision of Swale Borough Council planning committee Wises Lane 30/01/2019

b. To note responses from CEO Swale Borough Council

It was **RESOLVED** to contact the Local Government Ombudsman to report the unsatisfactory response to the Manor Farm complaint addressed by the CEO. Cllr Sims agreed to provide the wording to the Clerk.

Key points to include:

The non-availability of air quality data from Keycol Hill and Key Street; the late arrival of data for A2 and the manor farm decision detailing the disregard for the monitoring equipment being used when SBCs equipment is also not DEFRA compliant; the non-existent master planning process; how the parish council have been denied the opportunity to comment on designs; the contradictions to the local plan; the inadequate Badger survey; the effect on sky larks; the levels of pollution in Keycol Hill already being double the legal limit.

- c. To receive any other further updates and agree actions

It was **RESOLVED** for Cllr Baldock to formulate a series of questions for a legal adviser to discuss and agree at the next meeting.

It was **RESOLVED** for the Clerk to approach Cerda for advice on possible solicitors and obtain 'pre-procurement' information for comparison with two others, one to include KALC.

It was **RESOLVED** to discuss media coverage at a future meeting once the Local Government Ombudsman response has been received.

It was **RESOLVED** for the Clerk to contact CPRE for further advice on Judicial Review.

Cllr Bolas took the chair

8. OPEN SPACES

- a. To receive update on wet pour
An update was noted and investigations will be reported back at the next meeting.
- b. To receive update on toilet contractor
An update was noted and further contractors are being sought.
- c. To note damage to centenary gardens
It was noted that a lorry had damaged the verge in Danaway. Cllr Bolas had witnessed this and arranged for the repairs to be covered by the transport firm responsible. Cllr Bolas was thanked for his swift response in addressing this issue.
- d. To note insurance news regarding voluntary-run playgrounds and consider impact on the parish council for the future.
It was noted that the council would keep a watching brief.

9. HIGHWAYS

- a. To receive update on bus shelter at Key Street
It was reported that a site meeting is taking place on 25th February 2019 at 9.30am
- b. To receive update on streetlighting report
It was noted that work was progressing and a report to be received at the next meeting.
- c. To receive update on parking restriction consultation at Barn Close
Cllr Downes was thanked for delivering the consultation letters. It was noted that the consultation will run until March 31st

10. BORDEN NATURE RESERVE

- a. To note contact from KCC and agree actions
It was noted that a meeting will be held on 1st March 2019 at 9.30am for councillors to attend, if interested. The regular finding of laughing gas cannisters was also reported.
It was **RESOLVED** to pass these concerns onto the PCSO for investigation.
(forward Mikes new email address)
The recent flytipping was discussed and it was noted that the correct authorities have been informed. Swale Borough Council will address any landownership issues during the process.

11. GENERAL DATA PROTECTION REGULATIONS

- a. To consider action plan
It was **RESOLVED** to approve the action plan.
- b. To note website updates – noted.
Cllr Masters left the meeting at 21:30pm
- c. To approve Privacy policy
It was **RESOLVED** to adopt the privacy policy.
- d. To approve Data Protection Policy
It was **RESOLVED** to adopt the Data Protection policy.

- e. To note Information Commissioners Office annual registration renewal complete – noted.

12. COMMUNICATIONS

- a. To consider alternative options for free website provision to improve parish council communications and agree actions.
It was **RESOLVED** to move the council's website provider to the free community site operated by Hugo Fox.

13. EXTERNAL MEETINGS

- a. M2J5 engagement meeting – Cllr Bolas 13/02/19
It was noted that this meeting had been cancelled due to a lack of progression with funding.
- b. Key Street Roundabout, Cllrs Baldock, Sims – 25/01/19
The notes from the meeting had been circulated to councillors.
- c. Lord Lieutenant's Civic Service – 12/03/2019

14. CORRESPONDENCE

- a. Lorry parking at Kemsley Farm – 27/01/2019
It was noted that the planning enforcement team were investigating.
- b. Hearts Delight speeding issues – 06/02/2019
It was **RESOLVED** for the Clerk to investigate when the last traffic survey was carried out and investigate the possibility of a further survey to provide details of the extent of the speeding vehicles.

15. PLANNING APPLICATIONS

- a. There were none.

16. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

- a. **Finance**
It was noted that a finance committee meeting would be held prior to the year end.
- b. **KALC**
There was nothing further to report.
- c. **Borden Sport Association**
There was nothing further to report.
- d. **Borden Parish Hall**
It was noted that a bollard had been damaged and will be repaired.
- e. **Heritage**
A report was circulated prior to the meeting and Cllr Harrison reminded councillors that subscription fees are now due.

17. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
 - b. Reports to be noted (Appendix 3)
 - c. To receive any reports from councillors
- Thanks were noted to the Borden Fete Committee for arranging the finances for a successful fete in 2018.
- The overgrown vegetation in the Maylam Gardens play area was noted.
- Cllr Harrison asked that the clerk provide contact details for the parish magazine.
- Cllr Baldock asked about the printing regime for The Broadside newsletter
- Cllr Smith asked who can be contacted about erecting owl boxes in the church yard.

18. NEXT MEETING TO BE HELD on Thursday 21st February 2019 at 7pm

The meeting closed at 22:00pm

Signed.....

Date.....