

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are summonsed to attend the
FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL to be held on
Thursday 17th March 2022
In the Borden Sports Pavilion, Wises Lane at 7pm**

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

10th March 2022

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETING OF

a. 17th FEBRUARY 2022

(Appendix A)

b. 24th FEBRUARY 2022

(Appendix B)

4. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

a. Police/PCSO

b. Parishioners

c. County/Borough Councillors (a written report must be submitted three days before the meeting)

5. FINANCE

a. To approve accounting statements February 2022

(Appendix C)

Chair and RFO to sign the bank reconciliation and bank statement balances

b. To approve the BACS list of accounts for payment

Approved signatories to sign the BACs payment list

Payee	Inv Date	Inv No	Description	Gross	VAT	Net
Various			Staff Costs	£1475.24		£1472.24
Fryer Cleaning & Maintenance	28/02/2022	12479	Maintenance of Memorial & Centenary Gardens	£405.60	£67.60	£338.00
John England			Playstool Inspections			£50.00
Kejan Precision engineering	28/02/2022	33856	beacon	£1,800.00	300	£1,500.00
The Forge	28/02/2022	50	09/03 and 15/03 hire	£75.00		£75.00
Tree cycle	01/03/2022		Horse chestnut removal	£912.00	152	£760.00

c. To approve February 2022 Direct Debit payments

Waveney IT	01/03/2022	1522	Mailbox monthly charge	£5.99	£1.00	£4.99
Euroloo	01/02/2022	225665	Feb toilet service	£144.00	£24.00	£120.00
Lloyds Bank	02/02/2022		Feb toilets 144; 3.00 fee	£148.00		£148.00

d. To consider grant application from Borden Fete Committee

(Appendix D)

e. To note grant approvals of £150 for jubilee and £9546.72 for fencing

f. Request from Cllr Jemmett to set up a petty cash float to pay for services at the Jubilee event.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of item 6 as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

6. HR RECRUITMENT COMMITTEE

- a. To receive update on recruitment of clerk

7. GOVERNANCE AND ADMINISTRATION

- a. To receive update on byelaws – Cllr Sims

8. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report and update from Wises Lane Monitoring Group.
- b. To receive report and update from Jubilee Working Group.
- c. To receive report and update from the Playstool Working Group.
- d. To receive report and update from Nature Reserve Working Group.

9. NEIGHBOURHOOD PLAN

- a. To receive update from Steering Group.

10. OPEN SPACES

- a. To note search continues for plumber to address flush issues with WC.
- b. To note business case being prepared for Barrow Trust for new WC and pre-planning application advice due to be made to SBC.
- c. To note LV car insurance being pursued for noticeboard replacement on Wrens Road.
- d. To approve specification for oak tree guard, to agree budget to be taken from and to obtain three quotes.

11. HIGHWAYS

- a. To receive update on Highways matters from Cllr Fassenfelt
- b. To receive update on the use of Maidstone Road as a diversion for the A249.

12. CONSULTATIONS FOR COMMENTS

- a. KCC Bus funding reduction consultation

13. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
01/03/2022 Western Area Committee
- b. To note any future meetings

14. CORRESPONDENCE

- 03/03 Email regarding School Lane parking restrictions
- 27/02 Email regarding speed restrictions on Vigo Lane

15. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a. Planning Applications to consider for comments

- i. Application: 22/500639/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 61 (Construction Ecological Management Plan) of Planning Application 17/505711/HYBRID Appeal reference (APP/V2255/W/19/3233606).
- ii. Application: 22/500640/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 2 (a phasing plan for delivery of the development) in relation to planning permission 17/505711/HYBRID (allowed at appeal under reference APP/V2255/W/19/3233606) in relation to the whole site.
- iii. Application: 22/500723/FULL PROPOSAL: Section 73 – Application for removal of condition 5 (50% reduction in Dwelling Emission Rate) pursuant to 21/501143/FULL for – Section 73 –

Application for Minor Material Amendment to approved plans condition 2 (addition of dormer windows to units 2 and 3) pursuant to 20/500367/FULL for – Demolition of existing storage buildings and erection of 1 no. two bed and 3 no. one bed dwelling units with associated parking turning and amenity space as amended by drawings BA-2008-P-20 Revision A and BA-2008-P-40 Revision A. ADDRESS: 34 Key Street Sittingbourne Kent ME10 1YS

- iv. Application: 22/500468/FULL PROPOSAL: Insertion of replacement UPVC wood flush effect windows and composite black wood effect front door. ADDRESS: St Martins Cottage The Street Borden Kent ME9 8JN
- v. Application No: 21/506308/ADV Location: Land At Wises Lane Borden Kent ME10 1GD Proposal: Advert Application for installation of two (x2) freestanding non-illuminated aluminium signage boards and two (x2) freestanding non-illuminated flagpole-bound signage flags as amended by drawing No's. DWH SK100SIGN Rev A and DWH SK101SIGN Rev A.
- vi. Application: 22/500782/SUB Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of Details to Discharge Condition 25 - Full details of the design of the roundabout and associated screening landscaping subject to 17/505711/HYBRID (V2255/W/19/3233606).
- vii. Application: 22/500783/SUB Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of Details to Discharge Condition 28 - Scheme to demonstrate the retention and phasing of road connections subject to 17/505711/HYBRID (V2255/W/19/3233606).
- viii. Application: 22/500784/SUB Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of Details to Discharge Condition 20 - Construction Management Plan - Measures to manage HGV movements, Loose arriving/departing are sheeted, Temporary traffic management and signage, Parking and turning areas, Loading and unloading, storage of plants and materials, Security hoarding, wheel washing facilities, measures to control emission of dust and dirt and scheme for recycling/disposing of waste subject to 17/505711/HYBRID (V2255/W/19/3233606).
- ix. Application: 22/500811/NMAMD Address: Oad Street Craft Centre Oad Street Borden Sittingbourne Kent Proposal: Non Material Amendment to change of door and window positions subject to 21/506597/FULL. Applicant: Oad Street Food And Crafts **For noting only.**

b. To discuss pending application for solar farm on land at Vigo Lane.

16. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. Western Area Committee
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

17. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 1)
- b. To receive any reports from councillors

18. NEXT MEETING TO BE HELD 21st APRIL 2022

Appendix 1

MATTERS FOR INFORMATION

15/02 Keep Britain Tidy virtual training sessions
15/02 KALC training
15/02 KALC wellbeing conference
15/02 NALC chief executive's bulletin
15/02 NALC policing event

15/02 Local government bulletin
15/05 Local government bulletin
15/02 March round of area committees
15/02 Scam be aware
19/02 M20 moveable barrier
22/02 JTB agenda
22/02 Celebrating the jubilee
22/02 Western Area Committee agenda
22/02 Oad Street closures
22/02 NALC chief executive's bulletin
25/02 KALC health and wellbeing conference
28/02 Minutes and enforcement documents
05/03 NALC newsletter
05/03 NALC National Salary Award
05/03 Community Voice
05/03 NALC planning conference
05/03 NALC chief executive's bulletin