

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are invited to attend the
VIDEO CONFERENCE OF BORDEN PARISH COUNCIL to be held on
Thursday 16th September 2021
Via Zoom at 7pm**

Please see www.bordenparishcouncil.gov.uk for Zoom log in details.

The purpose of this call is to discuss and advise the Finance and General Purposes Committee, a small group of councillors formed to take legal decisions socially distanced in Borden Parish Hall, to protect as many members as possible from transmission of COVID-19

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

8th September 2021

A G E N D A

1. APOLOGIES FOR ABSENCE

2. CHAIRMAN'S FOREWORD

3. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors

4. FINANCE

a. To review accounting statements August 2021

Chair and RFO to sign the bank reconciliation and bank statement balances at the Finance and General Purposes Committee

(Attachment A)

b. To review the accounts for payment September 2021

Approved signatories to sign the BACs payment list at next available opportunity following Finance and General Purposes approval.

September Accounts for
Payment

Payee	Inv Date	Inv No	Description	Gross	VAT	Net
The Forge	22/08, 17/07	16/07/2010	Hire for NHP meeting, F&GP and HIP	£105.00		£105.00
Ms Miller			Clerk Wages Sept 21	£726.06		£726.06
Ms Miller			Clerk Expenses Sept 21	£42.10		£42.10
HMRC			PAYE Sep 21	£227.24		£227.24
Fryer Cleaning & Maintenance	31/08/2021	11599	Maintenance of Memorial & Centenary Gardens	£460.80	£76.80	£384.00
John England			Playstool Inspections 15 Aug - 05-09	£40.00		£40.00
DD Waveney IT	01/08/2021	1299	Monthly	£5.99	£1.00	£4.99

DD				mailbox charge			
	Val Skinner	21/07/2021	15014	Reimbursement of Parish Cup for Borden School	£47.62	£39.68	£7.94
	Euroloo	01/08/2021	197396	Toilet Servicing	£120.00	£24.00	£144.00
	Borden Fete Committee			Grants and Donations approved at F&GP July	£1,000.00		£1,000.00
	PJA	25/05/2021	5097	Phase 3 Designs and Report	£5889.00	£1,177.80	£7,066.80
	Parish Online	06/09/2021	29um004	Annual subs	£150.00	£30.00	£180.00

- c. To note external auditor report of missing reserves information and to note spreadsheet re-sent.
- d. To note changes to Sports pavilion five year plan regarding tables and chairs – Cllr Sims

5. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

6. HIGHWAYS

- a. To receive update on Lorry Watch Scheme – Cllr Fassenfelt.
- b. To receive update on highways issues reported – Cllr Fassenfelt.
- c. To receive update Highways Improvement Project following meeting on 02/09/21 – Cllr Fassenfelt.
- d. To receive update on the use of Maidstone Road as a diversion for the A249
- e. To consider funding repair to Woodgate Lane, Danaway – Request from County Cllr Baldock.

7. OPEN SPACES

- a. To receive update on Playstool working group – Cllr Emery.
- b. To note further query to move youth shelter from resident.
- c. To note RoSPA inspection completed, quotes being obtained for works and insurance company being consulted for volunteer assistance cover.
- d. To note tree inspection being carried out 15/09/21.
- e. To receive update on Queens Jubilee Beacons/street party working group – Cllr Butlin
- f. To receive update on proposed wildflower area in the memorial gardens search for volunteers – Cllr Bolas.
- g. To consider the refurbishment of the picnic bench in the play area.
- h. To discuss container at pavilion – Cllr Butlin

8. BORDEN NATURE RESERVE

- a. To receive update on Nature Reserve management working group.
- b. To note request to collect seeds from reserve for a scientific study with Natural History Museum from Dr Chris Skilbeck.

9. BORDEN SCHOOL

- a. To consider involvement of the parish council in the reinstatement of Parish Cup.

10. TO RECEIVE REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. KALC Swale area committee – Cllr Baldock
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn
- g. Platinum Jubilee working group – Cllr Jemmett

11. PLANNING MATTERS

- a. To receive update on Neighbourhood Plan Steering Group – Cllr Butlin.
- b. To receive invite from Quinn Estates regarding forthcoming planning applications.
- c. To receive update on joint parish meeting at Rodmersham Hall – Cllrs Bolas/Sims/Butlin
- d. To note Swale Borough Council investigating unauthorised access on Chestnut Street.
- e. To note appeal received 20/505427/OUT Land at Pond Farm – Cllr Butlin/Cllr Fassenfelt
- f. Wisles Lane Development – to consider street naming to Barratt David Wilson Homes

12. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a. To consider planning applications for comment

i. 21/503771/FULL Land To The East Of Pound Farmhouse Chestnut Street Borden Kent ME9 8DG Proposal: Erection of a four bedroom detached dwelling with garage and amenity area.

ii. 21/504152/FULL St Martins Cottage The Street Borden Sittingbourne Kent Proposal: Construction of a rear dormer and replacement of the conservatory with a single storey side extension.

iii. 21/503914/OUT Land South and East of Sittingbourne

Outline application with all matters reserved for the phased development of up to 578.65 hectares of land comprising: up to 8,000 residential dwellings including sheltered/extra care accommodation (Use Class C2 and Use Class C3), - up to 170,000 sq. m/34 hectares of commercial, business and service/employment floorspace (Use Class B2, Use Class B8 and Use Class E), and including up to 2,800 sq m of hotel (Use Class C1) floorspace - mixed use local centre and neighbourhood facilities including commercial, business and employment floorspace (Use Class E), non-residential institutions (Use Class F1) and local community uses (Use Class F2) floorspace, and Public Houses (Sui Generis) - learning institutions including primary and secondary schools (Use Class F1(a)) - open space, green infrastructure, woodland, and community and sports provision (Use Class F2(c)) - highways and infrastructure works including the provision of a new motorway junction to the M2, a Sustainable Movement Corridor (inc. a Sittingbourne Southern Relief Road)', and new vehicular access points to the existing network - associated groundworks, engineering, utilities, and demolition works.

iv. 21/504812/REM Approval of Reserved Matters of appearance, landscaping, layout and scale for erection of 50 dwellinghouses pursuant to application 17/500727/OUT - Outline application for residential development for up to 50 dwellings with access off Chestnut Street (All others matters reserved). Land at Manor Farm Chestnut Street, Borden.

13. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 1)
- b. To receive any reports from councillors

14. NEXT MEETING – FINANCE AND GENERAL PURPOSES - TO AGREE MEETING DATE

Appendix 1 MATTERS FOR INFORMATION

04/09/2021 Local Government Bulletin 1 Sep
04/09/2021 Local Government Bulletin 31 Aug
04/09/2021 Rural Police Update
04/09/2021 Local Government Bulletin 2 Sep
04/09/2021 KCC Vision Zero Strategy Launch
31/08/2021 Swale JTB Agenda
31/08/2021 Local Government Bulletin 28 Aug
31/08/2021 KALC Training for September
31/08/2021 Gatwick Airport Northern Runway Scheme
31/08/2021 Local Government Bulletin 26 Aug
31/08/2021 Local Government Bulletin 23 Aug
31/08/2021 Annual KALC Clerks Conference
31/08/2021 NALC Chief Exec bulletin
31/08/2021 Reports on progress with Junction 5, Key Street and Grovehurst Roundabout
31/08/2021 Local Government Bulletin 27 Aug
31/08/2021 Citizens Advice Swale AGM

31/08/2021 Western Area Committee meeting
31/08/2021 SAC meeting
21/08/2021 Fuel and water service
21/08/2021 KALC CEO Bulletin
16/08/2021 KALC Events
16/08/2021 Local Government Bulletin 12 Aug
16/08/2021 Area Committee rounds
16/08/2021 Swale welcome back fund ideas
16/08/2021 Local Government Bulletin 11 Aug
16/08/2021 Summer edition of Kent PCC newsletter
16/08/2021 Local Government Bulletin 10 Aug
16/08/2021 Local Government Bulletin 9 Aug
16/08/2021 Questionnaire improving bus services
16/08/2021 NALC Chief Exec Bulletin
16/08/2021 NALC newsletter
06/08/2021 Experience Swale