

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are invited to attend the
VIDEO CONFERENCE OF BORDEN PARISH COUNCIL to be held on
Thursday 15th July 2021
Via Zoom at 7pm**

Please see www.bordenparishcouncil.gov.uk for Zoom log in details.

The purpose of this call is to discuss and advise the Finance and General Purposes Committee, a small group of councillors formed to take legal decisions socially distanced in Borden Parish Hall, to protect as many members as possible from transmission of COVID-19

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

7th July 2021

A G E N D A

1. APOLOGIES FOR ABSENCE

2. CHAIRMAN'S FOREWORD

3. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors

4. FINANCE

a. To review accounting statements June 2021

Chair and RFO to sign the bank reconciliation and bank statement balances at the Finance and General Purposes Committee

(Attachment A)

b. To review the accounts for payment June 2021

(Appendix 1)

Approved signatories to sign the BACs payment list at next available opportunity following Finance and General Purposes approval.

c. To note Annual Governance and Accountability Return submitted to external auditor.

5. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.
- b. To consider future meeting requirements following July road map announcements.

6. HIGHWAYS

a. To receive report from Cllrs Fassenfelt and Sims on KCC site meeting School Lane/Munsgore Lane road markings 25/06/2021

b. To note update on Lorry Watch Scheme – Cllr Fassenfelt

c. To receive update on Highways issues reported – Cllr Fassenfelt.

d. To receive update Highways Improvement project following meeting 09/07/2021

e. To receive update on the use of Maidstone Road as a diversion for the A249

f. KCC Key Street A249 Improvements.

i. To note no further response from MP Gordon Henderson

ii. To note response from Simon Jones

(Attachment B)

iii. To receive quote from PJA on the design of Key Street Roundabout.

7. OPEN SPACES

- a. To receive update on Playstool working group – Cllr Emery.
- b. To note no further government guidance to affect the Playstool COVID19 risk assessment.
- c. To note gate repairs to Playstool by Steve Wakeling.
- d. To note Lawful Development Certificate approved for Playstool storage.
- e. To consider Queens Jubilee Beacons/street party – Cllr Butlin/Cllr Sims
- f. To note smart meter installation at pillar supply box.
- g. To note update on Centenary Gardens information board – Cllr Sims.
- h. To note update on Facebook post by Cllr Bolas on a wildflower area in the memorial gardens
- i. To consider replacement spring equipment at Playstool £925 + VAT.

8. BORDEN NATURE RESERVE

- a. To receive update on Nature Reserve management working group.
- b. To receive update on fencing works.
- c. To note response on fly tipping prosecution.

9. TO RECEIVE REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. KALC Swale area committee – Cllr Baldock
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

10. PLANNING MATTERS

- a. To receive update on Neighbourhood Plan Steering Group – Cllr Butlin.
- b. To note comments from agent concerning Brierly, Heart's Delight and consider response.
- c. To note FOI request to MCHLG regarding Wises Lane appeal.
- d. To receive update from site visit at 17 The Street 05-07-2021

11. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

(a) To consider planning applications for comment

- i. 21/502378/FULL - Winterbourne, Wrens Road, Borden
Re-consultation on first floor side extension

- ii. Application: 21/502860/FULL The Meadows Chestnut Street Borden Sittingbourne
Kent Proposal: Conversion of garage into habitable space, with alterations to roof.
Erection of single storey double garage to front, with pitched roof.
(extension not granted so comments may be too late)

- iii. Application: 21/503042/PNEXT 65 Wises Lane Borden Sittingbourne Kent ME10 1YN
Proposal: Prior notification for a proposed single storey rear extension which: A) Extends by 8.00 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 3.20 metres from the natural ground level. C) Has a height of 2.79 metres at the eaves from the natural ground level.

- iv. Application: 21/503590/FULL Topende Wises Lane Borden Sittingbourne Kent ME9 8LP
Proposal: Demolition of existing conservatory and erection of a single storey rear extension.

12. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
- b. To receive any reports from councillors

13. NEXT MEETING DATE – FINANCE AND GENERAL PURPOSES 22nd July 16:30 INFORMAL CALL 16th SEPTEMBER 2021 19:00 (subject to any emergency business in August)

Appendix 1
ACCOUNTS FOR PAYMENT
TO BE SUPPLIED BY RESPONSIBLE FINANCIAL OFFICER

Appendix 2
MATTERS FOR INFORMATION

13/05/2021 NALC newsletter
13/05/2021 Local Government Bulletin 11 May
13/05/2021 COVID19 risk and resilience
13/05/2021 Volunteer week
13/05/2021 Don't forget volunteer's week
13/05/2021 NALC chief executive's bulletin
13/05/2021 Government consultation
13/05/2021 Rural bulletin
13/05/2021 Items for Swale JTB
18/05/2021 COVID 19 vaccination survey
18/05/2021 KALC training
18/05/2021 Local Government Bulletin 12 May
18/05/2021 Local Government Bulletin 13 May
18/05/2021 Local Government Bulletin 14 May
18/05/2021 KALC neighbourhood planning event
18/05/2021 KALC website – how to sign up
18/05/2021 Local Government Bulletin 17 May
18/05/2021 SAC meeting 8th June 2021
20/05/2021 Sustainable Transport Survey letter
20/05/2021 NALC Newsletter
20/05/2021 The Rural Bulletin
20/05/2021 NALC online events
20/05/2021 Draft planning enforcement strategy
24/05/2021 Local Government Bulletin 20 May
24/05/2021 KALC CEO Bulletin
24/05/2021 Kent Police Rural Task Force report
02/06/2021 National CSSC green message
02/06/2021 Local Government Bulletin 24 May
02/06/2021 NALC Chief Executive Bulletin
02/06/2021 Local Government Bulletin 21 May
02/06/2021 Local Government Bulletin 1 June
02/06/2021 Local Government Bulletin 28 May
02/06/2021 The Rural Bulletin
02/06/2021 BT payphones consultation
02/06/2021 NALC chief executive bulletin
02/06/2021 Local Heritage Listing Criteria Consultation
02/06/2021 NHS 111
02/06/2021 NALC star councils award
07/06/2021 CSSC south east green message
07/06/2021 RSN rural funding digest
14/06/2021 Western Area Committee
14/06/2021 National CSSC green message
14/06/2021 NALC chief executive's bulletin
14/06/2021 NALC last calls for training
14/06/2021 Local Government Bulletin 11 June
14/06/2021 Outstanding plastics project
14/06/2021 KALC new training opportunities
19/06/2021 Local Government Bulletin 17 June
19/06/2021 Local Government Bulletin 16 June
19/06/2021 Local Government Bulletin 15 June
19/06/2021 KALC CEO Bulletin
19/06/2021 National CSSC green message
19/06/2021 The Rural Bulletin
19/06/2021 Invite to RSN seminar – rural housing
19/06/2021 Great Big Green Letter

19/06/2021 NALC chief executive's bulletin
28/06/2021 NALC chief executive's bulletin
29/06/2021 KALC events July
29/06/2021 Local Government Bulletin 28June
29/06/2021 National CSSC green message
29/06/2021 Reconnect – Kent's children and young people programme
29/06/2021 Rural crime
29/06/2021 Came and Company Events advice
29/06/2021 SAC minutes
29/06/2021 Local Government Bulletin 25June
29/06/2021 KALC news June
29/06/2021 South East CSSC green message
26/06/2021 National CSSC green message
29/06/2021 Queen's Jubilee beacons