

BORDEN PARISH COUNCIL



All members of Borden Parish Council are summonsed to attend the Full Council meeting of Borden Parish Council to be held on Thursday 18th January 2024 at the Parish Hall, Barrow Room on School Lane at 7 pm

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

12th January 2024

AGENDA

147. APOLOGIES FOR ABSENCE

148. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

149. CHAIR'S ANNOUNCEMENTS

150. TO APPROVE FOR SIGNATURE:

The minutes of the Parish Council meeting held on 21st December 23 (Appendix A).

151. PUBLIC PARTICIPATION SESSION – The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

- Police/PCSO.
- Parishioners.
- County/Borough Councillors (a written report must be submitted three days before the meeting).

152. CO-OPTION VACANCIES

- To consider applicants for the three Councillor co-option vacancies on the Parish Council.
- To note Cllr George Cole has resigned from the Parish Council and the notice of a casual vacancy has been posted on the website and notice boards from 15th January 2024 for the required 14 working days. If no petition is received within this period the Parish Council will fill the vacancy by co-opting a person onto the Parish Council as soon as practical.

153. FINANCE

- To approve the accounting statement and reconciliation for December 2023 (Appendix B).
- To approve the BACS list of accounts for payment in January 2024.

Payee	Budget	Description	Gross	VAT	Net
Staff	Payroll	Staff salary	£ 994.02	n/a	£ 994.02
Staff	Expenses	WFH allowance	£ 25.00	n/a	£ 25.00
HMRC	Payroll	PAYE	£ 310.50	n/a	£ 310.50
Treecraft	Tree Maintenance	2nd installment of 4	£ 2,200.00	n/a	£ 2,200.00
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Maintenance	£ 426.00	£ 71.00	£ 355.00
Kings Commercial	Open Spaces	Toilet Cleaning (11/Nov - 11 Dec)	£ 173.33	n/a	£ 173.33
J England	Health & Safety	Playstool insptctions	£ 75.00	n/a	£ 75.00
Total BACS payments			£ 4,203.85	£ 71.00	£ 4,132.85
Direct Debits	Budget	Description	Gross	VAT	Net
Waveney IT	IT Costs	Monthly Mailbox charge	£ 18.17	£ 3.03	£ 15.14
Waveney IT	IT Costs	Annual Domain renewal	£ 87.84	£ 14.64	£ 73.20
Hugo Fox	Office	IT Support - Website	£ 11.99	£ 2.00	£ 9.99
O2	Office	Mobile	£ 13.20	£ 2.20	£ 11.00
EE	Office	Broadband	£ 19.20	£ 3.20	£ 16.00
EDF energy	Electricity -Feeder pillar	Electric	£ 21.00	£ 3.50	£ 17.50
N Power	Electricity - Unmetered supply	Electric	£ 162.52	£ 7.74	£ 154.78
ICO	Subscriptions	Data protection fee	£ 35.00	n/a	£ 35.00
Lloyds Bank	Admin	Corporate card (Euroloos rec'd cr £36 leaving £33 credit on card)	£ 3.00	n/a	£ 3.00
Total DD payments			£ 371.92	£ 36.31	£ 335.61
Credit Card Payments	Budget	Description	Gross	VAT	Net
Euroloos	Toilet servicing	Credit (1st Dec - 31st Dec)	£ 36.00	£ 6.00	£ 30.00
Lloyds Bank	Credit Card Charges	Monthly fee	£ 3.00	n/a	£ 3.00
			£33.00 credit	n/a	n/a

- To complete a final review and agree on the budget and precept for 2024/25.
- To consider quotes for the Coronation oak tree plaque.
- To consider quotes for the Coronation oak tree guard.
- To consider quotes for the shrubbery work at Danaway.

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154. BUSINESS ITEMS

- a. To consider a further Councillor to join the Wises Lane Monitoring & Liaison Group.
- b. To consider a further Councillor to join the Finance Committee.
- c. Grant funding has now been secured for the new Playstool toilet and the Parish Council is to consider the following:-
 - i. To put a committee in place to manage the new Playstool toilet build.
 - ii. To agree to the proposed Terms of Reference (ToR) for the new Playstool toilet committee.
- d. Further to December item 142a, to receive an update on the cost of a youth provision in Borden.
- e. Further to November item 130a, to receive an update on KCC Community Transport Service and an understanding of taxi service costs.

155. COMMITTEE AND WORKING GROUP UPDATES

- a. Further to December minute item 140ai to discuss how to proceed with the application for the Nature Reserve to have a designated status.
- b. Further to December item 140aii, to consider a draft of the artwork advertisement for the proposed Nature Reserve lectern cherry logo.
- c. To receive an update from the D-Day 80 Working Group.
- d. To discuss the Coronation oak tree planting.

156. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated before the meeting).

- a. Kent Association of Local Councils – Cllr Baldock, reports circulated as received.
- b. Borden Sports Association – Cllr Sims.
- c. Borden Parish Hall – Cllr Hepburn (attachment 1).
- d. Borden Heritage Group – Cllr Harrison (attachment 2).

NEXT MEETING TO BE HELD ON 15th FEBRUARY 2024

BORDEN PARISH HALL REPORT JANUARY 2024

1. The new booking system is still on trial. Some test live running has been undertaken;
2. New Year bookings seem to be increasing, and will be monitored;
3. Broken sink plug chain in the ladies' toilets has been replaced;
4. Dangerous door strip between the main hall and equipment cupboard has been replaced;
5. A carpenter is coming to look at the lobby door to prevent it from sticking on the tiles.

John Hepburn

Chairman Borden Parish Hall



Borden Heritage Group January 2024

Subscriptions are due (£5) and our 2024 programme is now available
Our new website is almost ready to be launched,

A date for your diaries Saturday 9th March our annual fundraiser Quiz
Night 7pm for 7.30pm Borden Parish hall book your table of 6 now.

Delia Taylor cheered a chilly January morning with a fantastic talk on
'The Roaring Twenties' We learnt about everything from film stars to
flappers, inventions, fashions, and a trip through the age of jazz.

On February 14th 10.30am, Jenny Hurkett will tell us of the history of
the Criterion Theatre and its museum in Blue Town.

Guests are welcome.

Eileen

Borden Heritage Group Chair