

**BORDEN PARISH COUNCIL**  
**Minutes of Finance and General Purposes committee meeting held on**  
**Thursday 22<sup>nd</sup> July 2021**  
**At Borden Forge at 16:30pm**

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Fassenfelt.

**2. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**3. DECLARATIONS OF INTEREST**

There were none.

**4. FINANCE**

**a. To review accounting statements June 2021**

It was **RESOLVED** to approve the accounting statements Chair and RFO to sign the bank reconciliation and bank statement balances.

**b. To review the accounts for payment July 2021**

It was **RESOLVED** to approve the accounts for payment as follows

**Borden Parish Council**

**Payment Schedule**

**Month July 2021**

Payee	Inv Date	Inv No	Goods & Services	Gross	VAT	Net
Ms Miller	30-06-21		Clerk Wages Jun 21	£698.27		£698.27
Ms Miller	30-06-21		Clerk Expenses Jun 21	£302.08	£23.98	£278.10
HMRC	30-06-21		PAYE JulJun 21	£208.48		£208.48
Fryer Cleaning & Maintenance	30-06-21	11305	Maintenance of Memorial & Centenary Gardens	£460.80	£76.80	£384.00
Kings Commercial	01-01-47	545	Toilet Cleaning	£173.33		£173.33
Steve Wakelin	18-06-21	53	Ground Maintenance Contract	£475.86		£475.86
Steve Wakelin	18-06-21	54	Sanitisation of Playstool Equipment - Sep & Oct	£270.00		£270.00
Steve Wakelin	18-06-21	52	Graffiti removal play area	£96.00		£96.00
John England	06-06-21	to 06-06-21	Playstool Inspections x 4wks	£40.00		£40.00
John England	04-07-21	to 04-07-21	Playstool Inspections x 4wks	£40.00		£40.00
<b>Total Payment by Bank Transfer</b>				<b>£2,764.82</b>	<b>£100.78</b>	<b>£2,664.04</b>
<b>Direct Debits</b>	<b>Pay't Date</b>					
EDF	01-07-21		Power Supply Pillar in Centenary Gardens	£7.00	£0.33	£6.67
<b>Lloyds Bank Credit Card - analysis below</b>				<b>£183.00</b>	<b>£30.00</b>	<b>£153.00</b>
Lloyds Monthly Chg			Mthly Serv Chg Fee	£3.00		£3.00
Euroloo	01-06-21	187226	Toilet Servicing	£180.00	£30.00	£150.00
<b>Meno</b>			<b>Total Payments</b>	<b>£2,954.82</b>		
Meno			UTB Account Bal at 1st Jul	£3,220.61	£265.79	

**c. To consider transferring grant application Borden Fete Committee £1000 towards the Christmas lights event.**

It was **RESOLVED** to transfer the £1000 grant for Borden Fete Committee to the

Christmas lights event.

- d. To appoint the clerk as the Responsible Financial Officer.  
It was **RESOLVED** to appoint the clerk as the Responsible Financial Officer.
- e. To approve payment of £30 to The Forge for hall hire

## 5. HIGHWAYS

- a. Traffic Regulation Order

It was **RESOLVED** to support the order and request that the speed limit is extended further in the Maidstone direction.

## 6. PLANNING MATTERS

- a. To consider response to proposed creation of a Public Footpath extending ZR121 to join Wises Lane.

It was **RESOLVED** to support the creation of the footpath. The potential issues caused by the change in levels at both ends shall be brought to the attention of KCC to be addressed to ensure the footpath is suitably accessible.

## 7. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

### (a) To consider planning applications for comment

- i. Application: 21/502266/FULL

Land Adjacent to Pebble Court Farm Woodgate Lane Borden Kent ME9 7QB Proposal: Partial demolition of existing light industrial unit and replacement of existing flat roof with new pitched roof.

It was **RESOLVED** NO COMMENT.

- ii. Application: 21/502265/FULL

195 Borden Lane Borden Sittingbourne Kent ME9 8HR Proposal: Erection of a replacement front porch and a part single storey, part two storey rear extension and a loft conversion. Erection of fount boundary wall with entrance gates and a fence to the side

It was **RESOLVED** NO COMMENT.

- iii. Application: 21/501785/FULL Officer:

The Field Barn Woodgate Lane Borden Kent ME9 7QB Proposal: Proposed re-cladding of barn (Part Retrospective)

It was **RESOLVED** NO COMMENT.

- iv. Application: 21/502127/FULL

Brierley Hearts Delight Borden Sittingbourne Kent Proposal: Erection of a two storey front extension. Applicant: Mr Corrie Griffin Contact Address: C/O S Graham Architects Limited FAO: Mr Shaun Graham 69 Willow Lane Lancaster LA1 5PR

It was **RESOLVED** that the parish council has concerns about the loss of character to the front of the property due to the proposed loss of the unique shape of the windows which effects the symmetry design feature of that property.

- v. Application Number: 21/502378/FULL Address: Winterbourne Wrens Road Borden Sittingbourne Kent ME9 8JD Proposal: Construction of a first floor side dormer extension.

It was **RESOLVED** that the parish council has concerns about the new windows overlooking, creating a sight line into the neighbours building.

## 8. NEXT MEETING DATE – TO BE ARRANGED.

Meeting closed at 17:39pm