

BORDEN PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Thursday 15th October, 2015

<u>Present:</u>	Cllr. C. Masters – Chair	Cllr. P. Paige
	Cllr. J. Bolas – Vice Chair	Cllr. J. Hepburn
	Cllr. J. Emery	Cllr. C. Sims
	Cllr. M. Downes	Cllr. M. Luxton
	Cllr. M. Millican	Lynda Fisher, Clerk
	Cllr. E. Harrison	Borough Cllr. N. Hampshire

1. **Welcome and Apologies for Absence**

The Chair welcomed everyone; apologies were received from Cllrs. Lainton and Evans.

2. **Public Time**

Borough Cllr. Hampshire advised that at the Local Engagement Forum information was given on the Coastal Path – Dover to Iwade and the expansion plan for the Kent Science Park. Borden Fete will take place on the 2nd July 2016. Mike Baldock is now Vice-Chair of the Fete Committee and he thanked Christopher Masters for his work and assistance over the past three years.

3. **Minutes of the Last Meeting**

Proposed by Cllr. Downes and seconded by Cllr. Hepburn, 1 abstention, the Minutes of the monthly meeting held on the 10th September, 2015 were agreed and signed as a true transcript.

4. **Declarations of Interest and Dispensations** – None.

Cllr. Masters declared an interest in Item 7.1 and 7.2.; Cllr. Harrison Item 7.7.

5. **Matters Arising**

1. **Borden Nature Reserve** – Agreed to contact KCC two years before the present lease expires with a view to renewal. **Action: Clerk**
2. **War Memorial – Grant for Work** – In the absence of Cllr. Lainton it was agreed to bring this item back to November meeting. **Action: Cllr. Lainton/Clerk**
3. **Updates: Wooden Bollards, The Street** – Clerk met with KCC to look at the damaged/missing bollards. KCC will now investigate and speak to the gas contractors.

6. **Correspondence**

1. **Kent and Medway Safeguarding Adults Safeguarding Board - Draft Strategic Plan 2015-2018: Invitation to Join** – Noted.
2. **Kent County Council Consultations Street Lighting** – Agreed individual Councillors to respond. **Action: All Councillors**
3. **The Commonwealth Flag Day** – Noted.
4. **NALC Survey - National Improvement Strategy** – Agreed to Leave to K.A.L.C.
5. **OP Futures public consultation** – Place on November Agenda. **Action: Clerk**
6. **Boundary Commission - Kent Further Draft Recommendation – Sevenoaks** – Noted.

7. **Home Office Consultation - Reforming the powers of Police Staff and volunteers** – As Members are unable to ascertain the impact on the community it will be difficult to respond.

7. **Finance**

1. **New Play Equipment for the Playstool** – Agreed to bring this back to the November meeting. **Action: Cllr. Masters/Clerk**
2. **ROSPA Report on Playstool Inspection July 2015** – Work in hand. **Action: Cllr Masters**
3. **Village Sign** – Bring back to November Meeting **Action: Cllrs. Masters/ Lainton**
4. **Overhanging Trees and bushes – outfield The Playstool** – Proposed by Cllr. Harrison and seconded by Cllr. Millican, 4 abstentions, 1 against 5 for; agreed that the work be done at the quoted price of £180; Cllr. Bolas to meet with the contractor to look at the site prior to work being carried out. **Action: Cllr. Bolas**
5. **Projects 2016/16 – in readiness for Budget Setting** - No further suggestions put forward.
6. **Lighting in The Children’s Play Area, The Playstool** – Agreed not to take this forward.
7. **Request for Donation – Borden Fete** – Proposed by Cllr. Bolas and seconded by Cllr. Sims, 2 abstentions; agreed to donate the sum of £1000 towards the 2016 Fete.
8. **Annual Return 2014/15** – The Annual Return 2014/15 has been received back from the External Auditor and has been signed off with no issues being raised. The Clerk will now display the Notice of Conclusion of audit and Annual Return. **Action: Clerk**
9. **To authorise cheques raised at the meeting and approve the Accounts** – Proposed by Cllr. Harrison and seconded by Cllr. Paige, 1 abstention; Members agreed that the following cheques be signed and the accounts to the 30th September, 2015, be approved.

Date	Cheque	Details		Amount
24.09.15	102447	Came & Company	Insurance Renewal Premium 2015/16	£3596.44p
15.10.15	102448	L. Fisher	Expenses – Telephone, Office Use, mileage, 12 x 1 st 12 x 2 nd Class Stamps – September	£43.42p
15.10.15	102449	H.M.R.C.	Tax Due for October	£98.40p
15.10.15	102450	Four Jays Group	Site Toilet Maintenance September	£64.80p
15.10.15	102451	Fryer Group	Grounds maintenance for September	£431.00p
15.10.15	102452	J. England	Playstool Inspections for September	£40.00p
15.10.15	102453	B.W. May & Son Ltd	Replacement 4 lamps in Borden Lane for LED Lights	£2325.94p
15.10.15	102454	Associated British Bulbs	3 25 Kgs Nets (and carriage) Daffodil Bulbs	£109.20p
15.10.15	102455	McCabe Ford Williams	Quarterly Payroll Preparation	£39.00p
Nine cheques in total				

Other Payments:

Clerk – Wages September 2015 - £394.08p - paid by Standing Order
 E-on - Energy supply August - £49.22p - paid by Direct Debit

Paid In:

Swale Borough Council - £27,583.00p - 2nd Instalment Precept/Lighting Grant 2015/16

8. **Reports and Minutes from Portfolio Holders and Representatives**

1. **Finance** – Clerk to arrange a Finance meeting **Action: Clerk**
2. **KALC** – Minutes circulated.
3. **Local Engagement Forum** – Concerns raised about the Kent Science Expansion and Tunstall School, which could have an impact on Oad Street and surrounding roads.

4. **Borden Sports Association** – Nothing to report.
5. **Borden Parish Hall** – Report circulated; a new smart electricity meter has been fitted in the Hall. Work is due to start on completing the car park renovation on Monday 5th October, weather permitting. The Hall AGM will be held on Tuesday 24th November in the Barrow Room.
6. **Borden School** – Cllr. Bolas updated on the School.
7. **Heritage** – AGM Wednesday 25th November in the Hall at 7.30 p.m. Borden Heritage coffee morning Thursday 14th January and then every second Thursday of the month in The Forge; there will be speakers and attendees will share stories.
8. **Swale Rural Forum** – Next meeting 17th November in Rodmersham Hall; Agenda due.
9. **Borden Fete** – Next meeting is on the 27th October.
9. **To receive and consider resolutions or recommendations in the order in which they have been notified**
 1. **Trees For The Playstool** – Cllr. Harrison advised that the W.I. would like to plant a tree on The Playstool to celebrate their Centenary. Furthermore a family that lived in Borden would like to plant a tree on The Playstool in memory of their Brother. Agreed; Cllr. Bolas recommended a Cherry Tree for the W.I. and this has been ordered and will be delivered November/December and a small planting ceremony will take place. As regards the Family's request Cllr. Bolas will e-mail his recommendation for a tree.
10. **Planning Applications** – No applications.
11. **Any Other Matters Arising**
 1. Cllr. Bolas mentioned fly tipping in Chestnut Street and the M2 flyover area. Clerk to contact Swale's Cleaning Department. **Action: Clerk**
 2. Cllr. Hepburn asked if the Clerk could report the loose raised kerbstone to the front of the Parish Hall's driveway. **Action: Clerk**
12. **Next Meeting**

The next Monthly Meeting will be on Thursday 19th November, 2015, commencing at 7.00 p.m. in the Barrow Room at Borden Parish Hall

The meeting closed at 9.05 p.m.