

BORDEN PARISH COUNCIL

All members of Borden Parish Council are summonsed to attend the **FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL** to be held on Thursday 21st April 2022 at the Borden Sports Pavilion, Wises Lane at 7pm

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

14th April 2022

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNARY INTERESTS

3. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETING OF a. 17th March 2022 (Appendix A)

4. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors (a written report must be submitted three days before the meeting)

5. FINANCE

a. To approve accounting statements March 2022 (Appendix B)

Chair and RFO to sign the bank reconciliation and bank statement balances

b. To approve the BACS and DD list of accounts for payment

Payee	Budget	Description	Gross	VAT	Net
Various	Staff Costs	April Staff Costs	£2265.55	n/a	n/a
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Mar 22 maintenance	£480.00	£80.00	£400.00
John England	Playstool Inspections	Mar 22 inspections	£40.00	£ -	£40.00
The Forge	Hall Hire	Hire 12/04	£45.00	£ -	£45.00
Borden Fete Committee	Reserves b/f	Grant payment	£301.00	n/a	n/a
Swale Borough Council	Broadside Newsletter	Printing Broadside	£186.00	£ -	£186.00
Treecycle	Space maintenance	Grind out chestnut stump	£216.00	£36.00	£180.00

Direct Debits	Budget	Description	Gross	VAT	Net
Waveney IT	IT Costs	Monthly Mailbox charge	£16.67	£2.78	£13.89
N Power	Streetlighting - unmetered supply	Street lighting Mar-22	£105.93	£5.04	£100.89
Lloyds Bank	See below	Credit card payment	£713.41	n/a	n/a

Credit Card

Payee	Budget	Description	Gross	VAT	Net
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Currys Online	Reserves b/f	Laptop	£499.00	£83.17	£415.83
Euroloos	Toilet servicing	Weekly toilet emptying	£159.44	£26.57	£132.87
Screwfix	Jubilee reserves b/f	parts for fete	£51.97	£8.65	£43.32
Lloyds Bank	Credit Card Charges	Monthly fee	£3.00	n/a	n/a

- c. To note budget of £200 agreed to install PIR light at Pavilion carpark. Quote accepted for £150.00.

6. GOVERNANCE AND ADMINISTRATION

- a. Byelaws – Update from Cllr Sims.

7. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report and update from Wisers Lane Monitoring Group
b. To receive report and update from Jubilee Working Group – April report (**Appendix C**)
c. To receive report and update from Nature Reserve Working Group.

8. NEIGHBOURHOOD PLAN

- a. To receive update from Steering Group.

9. OPEN SPACES

- a. To note search continues for plumber to address flush issues with WC. Cllr Cole has advised that the flush is definitely broken and needs replacing.
b. To note any update on business case sent to Barrow Trust for new WC and pre-planning application advice has been submitted to SBC.
c. To note any update on insurance for noticeboard replacement on Wrens Road.
d. To note three quotes for oak tree guard to be obtained with £400 agreed budget.

10. MOTIONS FROM COUNCILLORS

- a. Cllr Emery: To consider the Maypole Inn to be added to Swale Borough Councils List of Community Assets.
b. Cllr Emery: To consider removal of debris left on Parish Council land from the replacement of the boundary fence between Fermain and the Playstool.
c. Cllr Sims: To consider review of policies and procedures.

11. HIGHWAYS

- a. To receive update on Highways matters from Cllr Fassenfelt (**Appendix D and E**)
b. To receive update on the use of Maidstone Road as a diversion for the A249. It was previously noted that Kent County Council do not have capacity to meet Cllr's on site.

12. CONSULTATIONS FOR COMMENTS

- a. Swale Borough Council would like the views of parish councils on the draft Electric Vehicle Strategy. https://swale.gov.uk/_data/assets/pdf_file/0016/411541/Draft-Electric-Vehicle-Strategy-2022-A.pdf
b. Swale Borough Council's (SBC) independent Review Panel will review the current Special Responsibility Allowances for Councillors at SBC. Link to be completed by 22nd April. <https://www.surveymonkey.com/r/2VP3FFD>

13. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
a) 22/03/2022 Swale West Parish Group
b. To note any future meetings

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14. CORRESPONDENCE

- a. 26/3 Email addressed to Wises Lane Committee. Regarding wildlife protection during the building and completion of the development for the wooded area leading into Maylam Gardens (see email)
- b. 05/04 Email regarding Oad Street food & craft centre car park evening closure (see email).
- c. 13/04 Email requesting access to Playstool land for residential tree removal.

15. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a. Planning Applications to consider for comments

- i. **Application: 22/501225/SUB** Officer: Emma Gore Grid: 588553/163571 Ward: Borden and Grove Park Parish: Borden Address: Land at Wises Lane Borden Kent ME10 1GD Proposal: Submission of Details to Discharge Condition 49 Phase 1A - Detailed sustainable surface water drainage scheme subject to 17/505711/HYBRID (V2255/W/19/3233606).
- ii. **Application: 22/501226/SUB** Officer: Emma Gore Grid: 588553/163571 Ward: Borden and Grove Park Parish: Borden Address: Land at Wises Lane Borden Kent ME10 1GD Proposal: Submission of Details to Discharge Condition 67 - Implementation of any safeguarding measures for archaeological remains and/or further archaeological investigation and recording subject to 17/505711/HYBRID (V2255/W/19/3233606).
- iii. **Application: 22/501227/SUB** Officer: Emma Gore Grid: 588553/163571 Ward: Borden And Grove Park Parish: Borden Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of Details to Discharge Condition 37 Phases 1A and 1B - Road, footways, footpaths, verges, street tree planting, junctions, street lighting, sewers, drains, retaining walls, service routes, surface water outfall, vehicle overhang, embankments, visibility splays, accesses, carriageway, driveway, car parking and street furniture shall be constructed and laid out subject to 17/505711/HYBRID (V2255/W/19/3233606).
- iv. **Application: 22/501192/FULL** Officer: Claire Attaway Grid: 588339/162909 Ward: Borden and Grove Park Parish: Borden Address: Borden Post Office 17 The Street Borden Sittingbourne Kent Proposal: Demolition of side cable wall. Erection of first floor rear infill, single storey rear extension, including alterations to replacement of existing rear balcony with Juliette balcony and alterations to windows and doors.
- v. **Application: 22/501315/FULL** Officer: Claire Attaway Grid: 588387/162878 Ward: Borden and Grove Park Parish: Borden Address: St Mawes The Street Borden Kent ME9 8JN Proposal: Raising of roof height and insertion of dormer window and roof lights together with two storey front and rear extension.
- vi. **Application: 22/501543/TCA** Officer: Julia Marshall Grid: 588493/162810 Ward: Borden and Grove Park Parish: Borden Address: 6 Barn Close Borden Sittingbourne Kent ME9 8JW Proposal: Conservation Area Notification for 1 x Sliver birch - Fell.
- vii. **Application: 22/501556/FULL** Officer: Claire Attaway Grid: 588721/162558 Ward: Borden and Grove Park Parish: Borden Address: Greystone Bannister Hill Borden Kent ME9 8HU Proposal: Demolition of existing dwelling and erection of 2no. five bedroom dwellings with associated parking and private amenity space (Resubmission of 21/504571/FULL).
- viii. **Application: 22/501634/SUB** Officer: Emma Gore Grid: 588553/163571 Ward: Borden and Grove Park Parish: Borden Address: Land at Wises Lane Borden Kent ME10 1GD Proposal: Submission of details pursuant to condition 41 (soft landscaping scheme) of application 17/505711/HYBRID (allowed on appeal APP/V2255/W/19/3233606).

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- ix. **Application: 22/501635/SUB** Officer: Emma Gore Grid: 588553/163571 Ward: Borden and Grove Park Parish: Borden Address: Land at Wises Lane Borden Kent ME10 1GD Proposal: Submission of details pursuant to condition 66 (archaeological field evaluation works) in relation to planning application 17/505711/HYBRID and appeal decision (APP/V2255/W/19/3233606).
- x. **Application: 22/501192/FULL PROPOSAL:** Demolition of side cable wall. Erection of first floor rear infill, single storey rear extension, including alterations to replacement of existing rear balcony with Juliette balcony and alterations to windows and doors. ADDRESS: Borden Post Office 17 The Street Borden Sittingbourne Kent ME9 8JN.

16. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES

Reports to be circulated prior to meeting.

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. Western Area Committee - Cllr Butlin
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

17. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 1)
- b. To receive any reports from councillors

18. NEXT MEETING TO BE HELD 19th May 2022

Appendix 1 - MATTERS FOR INFORMATION

18/03 Public notice 28/03 SBC planning list 02/04 Minutes 02/04 SBC planning list 02/04 Has Made document amendment 18 SBC, and attachments 02/04 KALC training – advanced planning for local councils 02/04 KALC events through April and May 02/04 KCC ecology comments and attachment 02/04 NALC smaller council committee's 02/04 NALC Chief Exec bulletin 02/04 The Duke of Edinburgh's green space legacy 02/04 Faversham bike ride 02/04 Swale green grid meeting 4/5 02/04 March accounts 12/04 KALC bitesize courses 12/04 KALC mapping of tree pictures re Queen's green canopy	12/04 Borden Parish Police report from Katie Jordan 12/04 KALC regarding KCC engaging partners on the development of their new Council Strategy 2022-2026, Framing Kent's Future. 12/04 NALC Star Council awards 12/04 KALC Easter getaway road disruptions 12/04 KALC re NALC newsletter 12/04 KALC Agenda for the next Swale Area Committee meeting, 10th May 12/04 KALC news 12/04 Swale Borough Council draft electric vehicle strategy 13/04 M2 Selling Road Bridge Expansion works - Tuesday 19 April-Friday 22 13/04 KALC Environment Calculator Workshop 13/04 SBC Review of Special Responsibility Allowances. 13/04 KALC membership & subscription
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