

## **BORDEN PARISH COUNCIL**

### **MINUTES OF THE MONTHLY PARISH COUNCIL MEETING**

**Held on Thursday 19<sup>th</sup> November, 2015**

**Present:**

Cllr. C. Masters – Chair	Cllr. P. Paige
Cllr. J. Bolas – Vice Chair	Cllr. J. Hepburn
Cllr. J. Emery	Cllr. C. Sims
Cllr. M. Downes	Cllr. M. Luxton
Cllr. K. Lainton	Lynda Fisher, Clerk
Cllr. J. Evans	Borough Cllr. N. Hampshire
Cllr. M. Baldock	

#### **1. Welcome and Apologies for Absence**

The Chair welcomed everyone; apologies were received from Cllrs. Millican and Harrison.

#### **2. Public Time**

Borough Cllr. Hampshire mentioned progress on the Local Plan hearing.

Mike Baldock referred to the Local Plan and felt that housing needs to be shared across the whole of the Borough, including Faversham. He is working on the local Strategic transport Plan and there is quite a degree of support for 'Quiet Lanes'. He also advised that TRO's will be going in shortly for The Street, and Danaway and Coppins Lane early next year.

#### **3. Minutes of the Last Meeting**

Proposed by Cllr. Paige and seconded by Cllr. Downes, 1 abstention, the Minutes of the monthly meeting held on the 15<sup>th</sup> October, 2015 were agreed and signed as a true transcript.

#### **4. Declarations of Interest and Dispensations**

Cllr. Masters declared an interest in Item 10.1.

#### **5. Matters Arising**

1. **Updates: Wooden Bollards, The Street** – KCC are still trying to contact the Contractors. **Police Speed Checks, Borden Lane** – Noted checks have been taking place; Clerk to request that they are sited on the Borden Lane approach into the Village. **Action: Clerk**

#### **6. Correspondence**

1. **OP Futures public consultation** – Noted.
2. **KALC Community Awards Scheme 2016** – Bring back to January Meeting. **Action: Clerk**
3. **Allotment/land wanted for Health and Wellbeing Projects** – Noted.
4. **Consultation: Policing and Austerity 2016/17 Onwards** – Members to make individual comments and bring back to the next meeting for Cllr. Baldock to create a joint response. **Action: Cllr. Baldock/All members/Clerk**
5. **Feedback sought on draft Indoor Sports Facility Strategy 2015–2025** – Bring back to the December meeting; Cllr. Paige to investigate and look towards a response. **Action: Cllr. Paige**

6. **Planting Commemorative Future Heritage Trees in Swale** – Clerk to check on ownership of triangular piece of land in the middle of the highway near to The Maypole P.H. and bring back to the next meeting. Agreed to request 2 Sweet Chestnut Trees for the Village. **Action: Clerk**

## 7. **Finance**

1. **New Play Equipment for the Playstool** – Agreed to bring this back to the December meeting. **Action: Cllr. Masters/Clerk**
2. **ROSPA Report on Playstool Inspection July 2015** – Proposed by Cllr. Lainton and seconded by Cllr. Downes, 1 abstention, agreed the cost of £365, excluding V.A.T. for the work required on The Playstool. This work to be put in hand and to also look at the cost of replacing one of the upstands on the swings. **Action: Cllr Masters**
3. **Village Sign** – Quotations received. It was proposed by Cllr. Downes and seconded by Cllr. Sims, all agreed, to accept the quote from Mic Signwriting (for the refurbishment and repainting of the two signs, including Gold Leaf in the word ‘Borden’, at a cost of £1090. **Action: Clerk**
4. **Overhanging Trees and bushes – outfield The Playstool** – This work has now been completed.
5. **War Memorial – Grants for Work** – Cllr. Lainton has been unable to obtain a list of contractors from the Diocese; Clerk to check with the Stone Mason who worked on the memorial in 2013, to see if he is able to undertake the necessary work. Agreed Cllr. Lainton to take this forward. **Action: Cllr. Lainton/Clerk**
6. **Budget 2015/16** – The Finance Committee has produced a tentative budget; once details have been received from the Borough Council it will be possible to calculate the Precept requirement for 2016/17.
7. **Review of Financial Regulations** – With no proposed amendments, Members agreed to accept the existing regulations.
8. **To authorise cheques raised at the meeting and approve the Accounts** – Proposed by Cllr. Evans and seconded by Cllr. Paige, 2 abstentions; Members agreed that the following cheques be signed and the accounts to the 31st October, 2015, be approved.

Date	Cheque	Details		Amount
19.11.15	102456	L. Fisher	Expenses – Telephone, Office Use, mileage, 12 x 1 <sup>st</sup> 12 x 2 <sup>nd</sup> Class Stamps – October	£22.66p
19.11.15	102457	H.M.R.C.	Tax Due for November	£98.60p
19.11.15	102458	Four Jays Group	Site Toilet Maintenance October	£108.00p
19.11.15	102459	Fryer Group	Grounds maintenance for October	£431.00p
19.11.15	102460	J. England	Playstool Inspections for October	£50.00p
19.11.15	102461	J. Britcher Tree Services	Tree work The Playstool, Borden (2 invoices)	£800.00p
19.11.15	102462	Borden Fete Committee	Donation towards 2016 Fete	£1000.00p
19.11.15	102463	PKF Littlejohn LLP	External Audit 2014/15	£360.00p
19.11.15	102464	Steve Wakeling	Removal of Graffiti from The Playstool	£83.15p
<b>Nine cheques in total</b>				

### Other Payments:

Clerk – Wages November 2015 - £394.08p - paid by Standing Order  
 E-on - Energy supply October - £37.99p - paid by Direct Debit

## 8. **Reports and Minutes from Portfolio Holders and Representatives**

1. **Finance** – Nothing further to report.
2. **KALC** – Cllr. Sims attended; he advised that a private company now deals with parking issues.
3. **Local Engagement Forum** – Currently looking at ways of encouraging Parish Councils to attend meetings and get more people involved. Next meeting 15<sup>th</sup> December, 6.30 p.m. at Phoenix House.

4. **Borden Sports Association** – Cllr. Paige has received no response to his e-mails to the Association.
5. **Borden Parish Hall** – Report circulated; The hall has now been fitted with a water meter which is located in the grass at the front of the property; all work on the car park has now been completed; the new hall cleaner is working her two month probation period and the defibrillator has been marked to indicate that it is ready for use as many thought that because it was not connected to the power it was not. The Hall AGM will be held on Tuesday 24th November in the Barrow Room.
6. **Borden School** – Cllr. Bolas has resigned from the Governing Body; take this off the Agenda.
7. **Heritage** – Borden Heritage coffee morning Thursday 14<sup>th</sup> January and then every second Thursday of the month in The Forge.
8. **Swale Rural Forum** – Last meeting dealt mainly with Police reconstruction.
9. **Borden Fete** – Next meeting Tuesday coming; the Fete will take place on the 2<sup>nd</sup> July 2016.
9. **To receive and consider resolutions or recommendations in the order in which they have been notified**
  1. **Emergency Plan** – Cllr. Lainton to take this forward; Clerk to put him in contact with an Iwade Councillor who is undertaking the same work. ***Action: Cllr. Lainton/Clerk***
  2. **Councillors' E-mails and Data Protection Registration** – Clerk to register with the I.C.O., Councillors to look at creating new personal e-mails for Parish Council work only. ***Action: All Councillors/Clerk***
10. **Planning Applications**
  1. **15/507804/FULL:** Land At Woodgate Lane Maidstone Road Borden ME9 7QB: Removal of existing builder's yard and construction of 11 new dwellings inc. access road, garaging and car ports – No comments.
  2. **15/508559/LAWPRO:** Bowl Reed Oad Street Borden Kent ME9 8JX: Lawful Development Certificate (Proposed): Single storey garage outbuilding – for advice only.
  3. **15/508660/FULL:** Ebbisham Woodgate Lane Borden Kent ME9 7QB: Single storey front and side extension with Velux rooflights – No comments.
11. **Any Other Matters Arising** - None
12. **Next Meeting**  
The next Monthly Meeting will be on Thursday 17<sup>th</sup> December, 2015, commencing at 7.00 p.m. in the Barrow Room at Borden Parish Hall

The meeting closed at 9.45 p.m.