

# THE NEW PLAYSTOOL PUBLIC CONVENIENCE COMMITTEE

*All members of the Playstool New Build Public Convenience Committee are summonsed to attend the Committee meeting to be held on 8<sup>th</sup> April 2024, at 10:30 am at the Pavilion, Wises Lane, Borden.*

*Teresa Millum*

Teresa Millum, Parish Clerk    clerk@bordenparishcouncil.gov.uk

3<sup>rd</sup> April 2024

## **AGENDA**

1. Apologies for absence:  
In attendance:
2. Declarations of Pecuniary and Non-Pecuniary Interests.
3. To approve for signature the minutes of the previous meeting (attachment 1).
4. To review completed and outstanding actions from the previous minutes.
5. Finance.
  - a) To review the budget and spending to date (attachment 2).
6. Business items
  - a) To review the project timeline along with any amendments to be made (attachment 3).
  - b) To review the COF 3 monthly monitoring survey last completed in March, to discuss how this will be next completed (attachment 4).
  - c) To note that further to previously minuted item 4d, the Clerk did need to seek further advice on the completion of the COF Grant Funding Agreement as there was uncertainty regarding the details of the Minimal Financial Allowance section.
  - d) CCTV.
    - i. To note that due to new information coming to light regarding CCTV, the previously minuted item 5d, was not recommended to the full Council at their March meeting.
    - ii. To review quotes (attachment 5).
6. Building pre-construction: including utilities, specification updates, and on-site issues.
  - a. Update on DDA compliance of toilet door.
7. New and emerging risks to be added to the project risk assessment.
8. New project items for consideration and agreement.