

BORDEN PARISH COUNCIL



All members of Borden Parish Council are summonsed to attend the Full Council meeting of Borden Parish Council to be held on **Thursday 19th January 2023** in the **Barrow Room of the Parish Hall, School Lane** at 7pm

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

13th January 2023

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. CHAIR'S ANNOUNCEMENTS

4. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MONTHLY MEETING HELD ON 15th December 22 (appendix A).

5. PUBLIC PARTICIPATION SESSION – The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

- Police/PCSO.
- Parishioners.
- County/Borough Councillors (a written report must be submitted three days before the meeting).

6. FINANCE

a. To approve accounting statements for December 22 (appendix B).

b. To approve the following BACS list of accounts for January payment.

Payee	Budget	Description	Gross	VAT	Net
Staff expenses	Clerk salary	Salary	£949.82	n/a	£949.82
Staff expenses	Clerk expenses	WFH allowance & mileage	£29.05	n/a	£29.05
HMRC	PAYE	PAYE costs	£280.73	n/a	£280.73
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Maintenance	£405.60	£67.60	£338.00
J England	Safety	Playstool safety checks	£75.00	n/a	75.00
Kings Commercial Services	Toilet cleaning	Playstool toilet cleaning	£173.33	n/a	£173.33
Belsom Fencing	Contingency for future projects	Nature Reserve	£8,635.20	£ 1,439.20	£7,196.00
Parish Hall	Hall Hire	Barrow Room x 3	£37.80	n/a	£37.80
Steve Wakeling	Playstool Maintenance	Maintenance	£728.75	n/a	£728.75
Steve Wakeling	Playstool Repairs	ROSPA	£115.00	n/a	£115.00
J Evans	Chairs Allowance	Xmas	£48.82	n/a	£48.82
Swale Borough Council	Broadside	Printing	£186.00	n/a	£186.00
Total Direct Payments			£11,665.10	£1,506.80	£10158.30
Payee	Budget	Description	Gross	VAT	Net
EDF Energy	Electric	Feeder pillar	£16.00	n/a	£16.00
Waveney IT	IT Costs	Monthly Mailbox charge	£16.67	£2.78	£13.89

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O2	IT Costs	Mobile	£13.20	n/a	£13.20
Npower	Electric	Unmetered supply	£74.36	£3.54	£70.82
Lloyds Bank	See below	Credit card payment	£141.63	£16.50	£125.13
Total direct debit payments			£261.86	£22.82	£239.04
Credit Card Payments					
Payee	Budget	Description	Gross	VAT	Net
SLCC	Training	Managing Local Council Elections	£ 18.00	£3.00	£ 15.00
Staples	Stationary	Printer cartridge set	£ 77.99	£ 13.00	£ 64.99
Amazon	Stationary	Plastic wallets	£ 2.99	£ 0.50	£ 2.49
Flowers by Beatrice	Chairs Allowance	Flowers	£ 39.65	n/a	£ 39.65
Lloyds	Charge for card end 3857 TM	Monthly credit card fee	£ 3.00	n/a	£3.00
Total Credit card payments			£ 141.63	£ 16.50	£ 125.13

- c. To note year to date accounts and budget spend (attachment 1).
- d. To agree a transfer of £25,000.00 to be made from Unity Instant Access to Unity Current account to cover future bill payments.
- e. Review quotes to agree the purchase of a scanner (attachment 2).
- f. To agree the following two budget virements, to cover cost of ROSPA playground repairs.
 - £1179.26 from general repairs to Playstool repairs.
 - £675.00 from Playstool benches to Playstool repairs.
- g. To consider precept and budget for 2023/24 (attachment 3).
- h. To consider budget communication (attachment 4)

7. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report from Wises Lane Monitoring Group (attachment 5).

8. OPEN SPACES

- a. To receive an update on the Byelaws.
- b. To receive an update on the ROSPA repairs for the Children's playground equipment.
- c. The Queens Jubilee Beacon plaque has arrived and is ready for installation.

9. HIGHWAYS

- a. To receive update on Highways matters (attachment 6).
- b. Bench to be provided in the bus stand near Mountview (attachment 7)
- c. Further to the Parish Councils letter of complaint to the Gas Transportation Company (GTC), regarding the Wises Lane, Borden, Road Closure 6th June to 19th August 22, a response has now been received and circulated.

10. CORRESPONDENCE

- a. KALC community awards scheme 2023 (attachment 8).
- b. Parishioner correspondence regarding School Lane (attachment 9).
- c. Vigo Solar Farm: Presenting the proposal to the Parish Council (attachment 10).
- d. Bobbing Parish Council would like to invite 2 representatives from the Parish Council to a meeting on the 23rd January at 19.00 to discuss the proposed development comprising up to 2,500 dwellings on the land to the west of Bobbing Sittingbourne ME9 8QL.

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11. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

- 1) **APPLICATION REF: 22/505735/REM (Aug 22 comments on previous application - attachment 11).**
PROPOSAL: Approval of Reserved Matters of appearance, landscaping, layout and scale for erection of 50 dwellinghouses pursuant to application 17/500727/OUT - Outline application for residential development for up to 50 dwellings with access off Chestnut Street (All others matters reserved), as amended by drawings received 31/05/2017.
ADDRESS: Land at Manor Farm Chestnut Street Borden Kent ME10 1YU.
- 2) **APPLICATION REF: 22/505646/OUT.** PROPOSAL: Outline application with access being sought for the erection of up to 290no. dwellings, the formation of a new means of access onto Minterne Avenue, new footpaths and cycle routes, the creation of new surface water drainage, new landscaping and habitat creation, ground works and other infrastructure.
ADDRESS: Land at Ufton Court Farm Borden Kent.
- 3) **APPLICATION REF: 22/505870/FULL. PROPOSAL:** Conversion and change of use of existing detached disused and abandoned former light industrial workshop into a three-bedroom dwelling (C3) and conversion and change of use of existing adjacent detached former associated office and store (previously hay barn) currently disused into a home office to be used for the dwelling occupier including part demolition of existing commercial workshop and installation of a sewage treatment plant and EV charging point. ADDRESS: Light Industrial Unit (Disused) Land Adjacent to Pebble Court Farm Woodgate Lane Borden Kent ME9 7QB.
- 4) **APPLICATION REF: 22/505755/FULL.** PROPOSAL: Conversion of an existing attached garage into a self-contained annexe including raised roof height, insertion of front dormer and roof light to rear. Erection of a detached outbuilding to provide a double garage and a gym. ADDRESS: Shortlands Maidstone Road Borden Sittingbourne Kent ME9 7QA.
- 5) **APPLICATION REF: 22/505942/SUB.** Grid: 588553/163571. Address: Land at Wises Lane Borden Kent ME10 1GD.
Proposal: Submission of Details pursuant to conditions 44 (Tree Surveys/Protection Scheme), 48 (Public Sewers Measures Details), 53 (Contaminated Land Assessment Details) and 57 (Gas Protection Scheme) of Application 17/505711/HYBRID. Appeal Reference (APP/V2255/W/19/3233606) in relation to Chestnut Street Roundabout.
Wises Lane Working Group comments (attachment 12)
- 6) **APPLICATION REF: 22/505943/SUB.** Grid: 588553/163571. Address: Land at Wises Lane Borden Kent ME10 1GD
Proposal: Submission of Details pursuant to condition 44 (Tree Surveys/Protection Scheme), 48 (Public Sewers Measures Details), 53 (Contaminated Land Assessment Details) and 57 (Gas Protection Scheme) of Application 17/505711/HYBRID. Appeal Reference (APP/V2255/W/19/3233606). (Relating to Phases 2a and 2c).
Wises Lane Working Group comments (attachment 12)
- 7) **APPLICATION REF: 22/505503/LDCEX.** PROPOSAL: Lawful Development Certificate (Existing) for use of the building as a craft centre including a restaurant/cafe, shop, workshops, office and events (Use Class E). ADDRESS: Oad Street Craft Centre Oad Street Borden Sittingbourne Kent ME9 8LB.

12. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated prior to meeting).

- a. Kent Association of Local Councils – Cllr Baldock, reports circulated as received.
- b. Borden Sports Association – Cllr Sims.
- c. Borden Parish Hall – Cllr Hepburn (attachment 13).
- d. Borden Heritage Group – Cllr Harrison (attachment 14).

13. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to Councillors (attachment 15).
- b. To receive any reports from Councillors.

NEXT MEETING TO BE HELD 16th February 2023