

# **BORDEN PARISH COUNCIL**

**All members of Borden Parish Council are invited to attend the  
VIDEO CONFERENCE OF BORDEN PARISH COUNCIL to be held on  
Thursday 20<sup>th</sup> January 2022  
Via Zoom at 7pm**

Please see [www.bordenparishcouncil.gov.uk](http://www.bordenparishcouncil.gov.uk) for Zoom log in details.

The purpose of this call is to discuss and advise the Finance and General Purposes Committee, a small group of councillors formed to take legal decisions socially distanced in Borden Parish Hall, to protect as many members as possible from transmission of COVID-19

*Julie Miller*

Julie Miller, Parish Clerk

[clerk@bordenparishcouncil.gov.uk](mailto:clerk@bordenparishcouncil.gov.uk)

13<sup>th</sup> January 2022

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

### **2. CHAIRMAN'S FOREWORD**

### **3. PUBLIC PARTICIPATION SESSION –**

*The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given*

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors

### **4. FINANCE**

#### **a. To review accounting statements December 2021**

Chair and RFO to sign the bank reconciliation and bank statement balances at the Finance and General Purposes Committee (Attachment 1)

#### **b. To review the accounts for payment January 2022**

Approved signatories to sign the BACs payment list at next available opportunity

January

Payee	Inv Date	Inv No	Description	Gross	VAT	Net
Ms Miller			Clerk Wages Jan 22	£740.48		£740.48
Ms Miller			Clerk Expenses Jan 22	£97.00		£97.00
HMRC			PAYE Jan 22	£148.68		£148.68
Fryer Cleaning & Maintenance	31/12/2021	12200	Maintenance of Memorial & Centenary Gardens	£386.40	£64.40	£322.00
John England	11/01/2021		Playstool Inspections	£50.00		£50.00
Steve Wakelin	12/12/2021	17A	Installation of heritage sign and replacement padlock and chain	£178.50		£178.50
Steve Wakelin	12/12/2021	16A	Final payment maint of Playstool	£475.80		£475.80
The Forge	09/01/2022	F037	Neighbourhood Plan meeting 17/01	£30.00		£30.00

### c. To review Direct Debit payments

Waveney IT	01/01/2022	1455	Mailbox charge December	£5.99	£1.00	£5.99
Euroloo	01/12/2022	217378	December Toilet service	£180.00	£30.00	£150.00
N Power	06/01/2022	2386354	December Electricity	£116.22	£5.53	£110.69
Lloyds	04/10/2021		Corporate Card - Defib pads £71.94 + £3 fee	£74.94		£74.94
				<b>£377.15</b>		

## 5. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

## 6. PLANNING MATTERS

- a. To note planning permission not required for beacon.

## 7. GOVERNANCE AND ADMINISTRATION

- a. Byelaws – to receive update from Cllr Sims.
- b. To note resignation of clerk and consider next steps for recruitment.

## 8. HIGHWAYS

- a. To receive update on Highways matters from Cllr Fassenfelt.
- b. To receive update on National Highways communications.
- c. To note letter sent to KCC regarding safety issues – Maidstone Road.
- d. To receive update on Highways Improvement Plan.
- e. To receive update on the use of Maidstone Road as a diversion for the A249.

## 9. OPEN SPACES

- a. To receive update on wildflower planting – Cllr Bolas will work with the group.
- b. To note update from Barrow Trust on toilet installation
- c. To note issues with toilet flush being investigated.
- d. To note Playstool gate post being repaired.
- e. To note Euroloos advised again about not locking pedestrian gate to Playstool.
- f. To note Euroloos failure to service toilet due to muddy grass.
- g. To note price increase on Playstool maintenance contract.

## 10. BORDEN NATURE RESERVE

- a. To note new lease terms requested from KCC still pending – noted.
- b. To receive update on terms of reference from Cllr Butlin.
- c. To note s106 funding held at SBC for Nature Reserve mitigation from Wises Lane development.
- d. To receive update on fencing measurement from Nature Reserve Working Group.

## 11. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report and update from Wises Lane Monitoring Group.
- b. To receive report and update from Neighbourhood Plan Steering Group.
- c. To receive report and update from Jubilee Working Group.

## 12. CONSULTATIONS FOR COMMENTS

There are none.

## 13. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.  
05/01/2022 – SBC Liaison Meeting – Cllr Bolas.
- b. To note any future meetings

## 14. CORRESPONDENCE

- a. Email from SBC Councillor Baldock regarding replacing safety mirror in School Lane.

## **15. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>**

### **a. Planning Applications to consider for comments**

- i. Application: 21/506820/SUB Address: Land At Wises Lane Borden Kent ME10 1GD  
Proposal: Submission of details pursuant to condition 60 (Skylark Mitigation Strategy produced by Aspect Ecology and dates December 2021) in relation to planning reference 17/505711/HYBRID and appeal decision V2255/W/19/3233606.
- ii. Application: 21/506686/FULL PROPOSAL: Erection of single storey rear flat roof extension and removal of front bay window. ADDRESS: Braeside Oad Street Borden Sittingbourne Kent ME9 8JY
- iii. Application: 22/500019/FULL PROPOSAL: Section 73 - Application for Minor Material Amendment to condition 2 (to allow alterations to roof, including change of dining area roof to a flat roof behind a parapet and replacement of dormer with 2no rooflights, and to include details of external condenser locations) pursuant to 21/503888/FULL for - Section 73 - Application for minor material amendment to approved plans condition 2 (alterations to both plots including removal of chimney breasts to front, adjustments to window positions and alterations to roofs) pursuant to 20/500051/FULL for - Demolition of existing attached garage, erection of replacement detached garage, and construction of 2no. detached 5 bedroom properties with access from an extension of the existing driveway. ADDRESS: Greystone Bannister Hill Borden Sittingbourne Kent ME9 8HU
- iv. Application: 22/500033/FULL PROPOSAL: Conversion of the stables into a residential studio and insertion of 2 rooflights into the north elevation. ADDRESS: Sutton Baron Hall Sutton Baron Road Borden Sittingbourne Kent ME9 8LH

### **b. Listed Building Consent**

- i. APPLICATION REF: 22/500034/LBC PROPOSAL: Listed Building Consent for conversion of the stables into a residential studio and insertion of 2 rooflights into the north elevation. ADDRESS: Sutton Baron Hall Sutton Baron Road Borden Sittingbourne Kent ME9 8LH

## **16. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES**

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. KALC Swale area committee – Cllr Baldock
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

## **17. ITEMS FOR INFORMATION ONLY**

- a. Matters for information circulated to councillors (Appendix 1)
- b. To receive any reports from councillors

## **18. NEXT MEETING DATE – FINANCE AND GENERAL PURPOSES MEETING 28<sup>th</sup> JANUARY 2022 10:30AM, FULL COUNCIL 17<sup>th</sup> FEBRUARY 2022.**

### **Appendix 1**

#### **MATTERS FOR INFORMATION**

07/12/2021 Western area committee  
11/12/2021 Local Government Bulletin  
11/12/2021 Lighting grants decision reversed  
11/12/2021 Update KALC Ransomware attack  
17/12/2021 KALC Carbon Footprint Calculator  
17/12/2021 KALC newsletter  
04/01/2022 Road Closure – Wises Lane/Cryalls Lane  
04/01/2022 Request for items for SBC JTB  
04/01/2022 E Bulletin – Scams  
04/01/2022 NALC CEO Bulletin  
09/01/2022 SAC meeting postponed  
09/01/2022 KALC what's on