

BORDEN PARISH COUNCIL



All members of Borden Parish Council are summonsed to attend the Full Council meeting of Borden Parish Council to be held on Thursday 13th April 2023 in the Pavilion, Wises Lane at 7pm

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

6th April 2023

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. CHAIR'S ANNOUNCEMENTS

4. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MONTHLY MEETING HELD ON 16th March 23 (appendix A).

5. PUBLIC PARTICIPATION SESSION – The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

- Police/PCSO.
- Parishioners.
- County/Borough Councillors (a written report must be submitted three days before the meeting).

6. FINANCE

a. To approve accounting statements for March 23 (appendix B).

b. To approve the following BACS list of accounts for April payment.

Payee	Budget	Description	Gross	VAT	Net
Staff costs	Clerk salary	Clerk salary	£949.82	n/a	£949.82
Staff costs	Clerk expenses	WFH allowance, milage	£33.10	n/a	£33.10
HMRC	PAYE	PAYE costs	£280.73	n/a	£280.73
Steve Wakeling	Playstool repair	Post cap	£245.00	n/a	£245.00
Steve Wakeling	Playstool Maintenance	Payment 1	£779.76	n/a	£779.76
Kings Commercial Services	Toilet cleaning	Playstool toilet cleaning	£173.33	n/a	£173.33
J England	Playstool inspections	Safety	£75.00	n/a	£75.00
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Maintenance	£480.00	£ 80.00	£400.00
Total direct payments			£3,016.74	£ 80.00	£2,936.74
Direct Debits	Budget	Description	Gross	VAT	Net
EDF Energy	Electric	Feeder pillar	£16.00	£2.67	£13.33
O2	IT Costs	Mobile	£13.20	£2.20	£11.00
Waveney IT	IT Costs	Monthly Mailbox charge	£18.17	£3.03	£15.14
Lloyds Bank	Credit card	Credit card payment	£102.99	n/a	£102.99
EE	IT Costs	WiFi	£19.20	£3.20	£16.00
Npower	Electric	Unmetered supply	69.59	£11.60	£57.99

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Total DD payments			£239.15	£22.70	£216.45
Credit Card Payments					
Payee	Budget	Description	Gross	VAT	Net
McAfee	Subscriptions	Annual laptop protection	£99.99	n/a	£ 99.99
Lloyds	Charge for card end 3857™	Monthly credit card fee	£3.00	n/a	£ 3.00
Total Credit card payments			£102.99	n/a	£102.99

- c. To note year to date accounts and budget spend (attachment 1).
- d. To note from March minute item 187i6, a virement of £169.48 from Streetlighting to Playstool maintenance was not completed due to miscalculation.
- e. To note a donation for the new bench to be located on The Street, has been received for £802.00 from the Heritage Group and will show in April accounts.
- f. To note VAT claim for year 2021/2022 has been submitted and payment received from HMRC for £6149.15 on 21st March 23.
- g. To note the March agreed payment for the badger survey has been delayed whilst waiting for account information.

7. BUSINESS ITEMS

- a. Further to October 22 minute item 110b, where it was agreed to look closer into the options of accounting systems for 2023, to replace the current spreadsheet used, up to date quotes have been gathered for consideration (attachments 2 & 3).
- b. To consider grant application for Fete Committee (attachment 4, 5 & 6).
- c. To consider how the owners and occupiers of properties identified to become community assets are communicated with to explain the Parishes action.
- d. To consider a request for a donation to the Maypole Minstrels to cover their costs for King Charles III Coronation event.
- e. To consider quotes for the Parish Hall Honours board (quotes to be sent prior to the meeting).
- f. To review the list of names to be added to the Parish Hall Honours board and consider any further suggestions (attachment 7).
- g. To note and discuss the recent consultation exercise about the Vigo Solar Farm.
- h. To agree a date and location by the end of May for the Annual Parish meeting.

8. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report from Wises Lane Monitoring Group (attachment 8).
 - i. To consider and agree the response to questions raised by Parishioners at the March meeting.
 - ii. To agree the engagement of a Graphic Designer to complete a Borden Directory, from the Wises Lane Working Groups draft design.
 - iii. Badger Survey results to be noted and discussed (attachment 9 & 10).
 - iv. To note Parishioner correspondence including the Wises Lane development (attachment 11).
- b. Operation Golden Orb – To receive and update on His Majesty King Charles III Coronation event (attachment 12 & 13).
- c. To receive a report from the Nature Reserve Working Group (attachment 14)

9. OPEN SPACES

- a. To receive an update on the Byelaws.
- b. Public Footpath ZU43 - Section 53 - Wildlife and Countryside Act 1981 (attachment 15 & 16).
- c. To update on the fallen tree on the steps to the Playstool.

10. HIGHWAYS

- a. To receive update on Highways matters (attachment 17).

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11. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

1. **Application: 23/501054/SUB.** Grid: 588553/163571. Address: Land at Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to conditions 39 (Internal Spine Road details, phase 1A) and 40 (Internal Spine Road details) of application 17/505711/HYBRID (allowed on appeal APP/V2255/W/19/3233606) in respect of phases 1A & 1B.

Extension for comments agreed.

(See attachment 18)

2. **Application Reference: 22/504799/SUB;** Proposal: Submission of details pursuant to conditions 15 (existing & proposed site levels, proposed finished floor levels), 16 (fixed telecommunication infrastructure & high speed fibre optic connections), 37 (proposed estate road, footways, footpaths, verges, street tree planting, junctions, street lighting, sewers, drains, retaining walls, service routes, surface water outfall, vehicle overhang margins, embankments, visibility splays, accesses, carriageway gradients, driveway gradients, car parking and street furniture), 40 (spine road details), and 10 (connection to public sewerage system) of application 17/505711/HYBRID (allowed on appeal APP/V2255/W/19/3233606) in relation to the Chestnut Street roundabout. Location: Land at Wises Lane Borden Kent ME10 1GD

Comments due 21/04/23

(See attachment 18)

3. **Application No: 22/505735/REM.** Location: Land at Manor Farm Chestnut Street Borden Kent ME10 1YU.
Proposal: Approval of Reserved Matters of appearance, landscaping, layout and scale for erection of 50 dwellinghouses pursuant to application 17/500727/OUT – Outline application for residential development for up to 50 dwellings with access off Chestnut Street (All others matters reserved), as amended by drawings received 31/05/2017.

Comments due 17/04/23

12. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated prior to meeting).

- a. Kent Association of Local Councils – Cllr Baldock, reports circulated as received.
- b. Borden Parish Hall – Cllr Hepburn (attachment 19).
- c. Borden Heritage Group – Cllr Harrison (attachment 20).

13. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to Councillors (attachment 21).

NEXT MEETING TO BE HELD 18th May 2023