

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are summonsed to attend the
FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL to be held on
Thursday 15th October 2020
Via Video Conferencing at 7pm**

Please see www.bordenparishcouncil.gov.uk for Zoom log in details.

Julie Miller

Julie Miller, Parish Clerk

clerk.bordenpc@gmail.com

7th October 2020

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNARY INTERESTS

3. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors

4. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETINGS HELD ON 10TH SEPTEMBER 2020.

(Attachment A)

5. FINANCE

a. To approve accounting statements October 2020

Chair and RFO to sign the bank reconciliation and bank statement balances

(Attachment B)

b. To approve the accounts for payment

(Appendix 1)

Approved signatories to sign the BACs payment list at next available opportunity.

6. GRANT APPLICATION

- a. To consider Borden United Charities Christmas Grant Request

7. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

8. GOVERNANCE AND ADMINISTRATION

- a. To receive update on Parish Hall 5 year costed plan.
- b. To consider alarm system and upgrading broadband at parish hall.
- c. To note insurance renewal.

9. PLANNING MATTERS

- a. To receive update on Wises Lane planning appeal.
- b. To note three volunteers for Neighbourhood Plan project and consider next steps.

10. OPEN SPACES

- a. To receive quote for replacement of picnic tables
- b. To receive update on dog waste bags – Cllr Baldock
- c. To receive update on plan at Playstool – Cllr Emery
- d. To note information board works instructed – Cllr Sims

11. BORDEN NATURE RESERVE

- a.** To note update on fly-tipping prosecution.
- b.** To note fly-tipping removed from private land.
- c.** To note CCTV signage installed at Nature Reserve.
- d.** To note update from Cllr Baldock on 'Friends of' group.
- e.** To receive update from Cllr Bolas and Baldock – meeting at Nature Reserve.
- f.** To consider suggested Nature Reserve management.

12. HIGHWAYS

- a.** To receive update on Highways issues reported – Cllr Fassenfelt
- b.** To receive update on Oad Street site meeting with Cllr Whiting
- c.** To receive update on meeting with Highways Consultant
- d.** To receive update on the use of Maidstone Road as a diversion for the A249.

12. CONSULTATIONS FOR COMMENTS

- a.** Conservation Areas in Borden – Swale Borough Council
- b.** Ponds and Hedgerows – to receive update from Cllrs Hepburn and Baldock on map investigations.

13. EXTERNAL MEETINGS

- a.** Western Area Committee – SBC – 01/09/2020
- b.** Swale Area Committee – 14/09/2020
- c.** KALC Clerks Conference – 24/09/2020

14. CORRESPONDENCE

- a.** To note contact regarding Woodgate Lane
- b.** Email from resident with Cherry Tree issues Mountview

15. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a.

Application: 20/504204/FULL

Address: 30 Grove Park Avenue Borden Sittingbourne Kent ME10 1YH

Proposal: Erection of a single storey front, side and rear extension

b.

Application: 20/504190/TCA

Address: Conifers The Street Borden ME9 8JN

Proposal: Conservation Area Notification - Holly (T1) - Remove to enable approved parking provision, Fir (T4) - Remove to enable extension and Holly (T5) - Remove to enable extension

c.

Application: 20/504373/TCA

Address: Cherrington House Wises Lane Borden ME9 8LR

Proposal: Conservation area notification to fell one oak tree; Crown reduce one Holly tree into shape of a prism, final height of 5m, radial spread of 3m; Crown lift one Sycamore to height of approximately 5m.

d.

Application: 20/504389/FULL

Address: Rose Lodge Chestnut Street Borden Sittingbourne Kent

Proposal: Proposed loft conversion with insertion of 2no. front and 1no. rear dormers. (Revised scheme to 19/505937/FULL)

e.

Application: 20/504389/FULL

Address: Rose Lodge Chestnut Street Borden Sittingbourne Kent
ME9 8DD

Proposal: Proposed loft conversion with insertion of 2no. front and 1no. rear dormers. (Revised scheme to 19/505937/FULL)

16. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. Borden Sports Association – Cllr Sims
- d. Heritage – Cllr Harrison
- e. Borden Parish Hall – Cllr Hepburn

17. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
- b. To receive any reports from councillors

18. NEXT MEETING DATE – THURSDAY 19TH NOVEMBER 2020 7pm

Appendix 1

ACCOUNTS FOR PAYMENT

Oct-20	Invoice Date	Invoice Number	Services Provided	Gross	Net	VAT
Ms J Miller			Clerk costs Oct	£ 592.48	n/a	n/a
HMRC			PAYE costs Oct	£ 149.17	n/a	n/a
Ms J Miller			Expenses Clerk - Oct	£ 106.45	n/a	n/a
Branchett Limited	26/11/2019	1911265	Tree works Playstool	£ 360.00	n/a	n/a
Branchett Limited			Tree works Pavilion	£ 1,140.00	n/a	n/a
Friends of Borden Church			Donation for Vivien	£ 30.00	n/a	n/a
EuroLoos	01/09/2020	150463	September toilet service	£ 180.00	£ 150.00	£ 30.00
Borden Village Hall			Grant for COVID19	£ 300.00	n/a	n/a
Kent County Supplies	28/05/2020	i3600353	Bleach	£ 17.28	£ 14.40	£ 2.28
Fryer Cleaning & Maint	30/09/2020	10053	Maintenance of memorial & centenary gardens	£ 460.80	£ 384.00	£ 76.80
Parish Online	06/09/2020	9um004-0003	Annual subscription mapping	£ 180.00	£ 150.00	£ 30.00
Kings Commercial	01/10/2020	INV00464	Clean of toilet	£ 173.33	n/a	n/a
Came and Company	17/09/2020	22192483	Annual Insurance Renewal	£ 3,960.73	n/a	n/a
John England	09/09/2020		Playstool Inspections	£ 50.00		
Steve Wakelin	28/09/2020	81A	Quarterly invoice Playstool	£ 453.20	n/a	n/a
Steve Wakelin		76A	Sundry works to Playstool	£ 240.00	n/a	n/a
Steve Wakelin	10/09/2020	72A	Cleaning of Playstool	£ 930.00	n/a	n/a

Appendix 2

MATTERS FOR INFORMATION

01/09/2020 Speed Limit Reduction Chestnut Street – Maidstone Road Borden 02/09

03/09/2020 RSN Rural Funding Digest
03/09/2020 Swale Joint Transportation Board
03/09/2020 Swale Green Grid Forum Virtual Meeting
03/09/2020 KALC Dynamic Councillor
03/09/2020 COVID-19 Update
03/09/2020 SAC meeting and AGM
07/09/2020 SKC Local Area Meeting
07/09/2020 M20 weekly update
07/09/2020 Chief Executives Bulletin
07/09/2020 Don't let the government deregulate planning
07/09/2020 KALC news August
07/09/2020 ELF news
07/09/2020 NALC National salary scale
07/09/2020 The Rural Bulletin
09/09/2020 Planning White Paper Summaries and Reports
09/09/2020 Great British September Clean
09/09/2020 Rebuilding Communities
09/09/2020 Kent prepared newsletter issue one
11/09/2020 Weekly programmed M20 works
11/09/2020 Regulation 26 – Adoption of the Kent Minerals Sites Plan
19/09/2020 Chief executives bulletin
19/09/2020 SEE Newsletter
19/09/2020 M20 Updates
21/09/2020 Chief Executives bulletin
21/09/2020 M20 updates
24/09/2020 NHS Test and Trace
24/09/2020 Highways England common place news
24/09/2020 National CSSC green message
24/09/2020 NHS Kent and Medway CCG
24/09/2020 KCC Trading Standards Update
24/09/2020 Coronavirus Update
24/09/2020 Chief Executives bulletin
24/09/2020 COVID 19 Update
29/09/2020 Chief Executives bulletin
29/09/2020 Local Government Bulletin
29/09/2020 NALC Chief Executives bulletin
29/09/2020 SAC Minutes and AGM minutes
29/09/2020 Online Finance Conference KALC
29/09/2020 The Rural Bulletin
29/09/2020 COVID 19 Update
29/09/2020 Weekly Update M20
29/09/2020 Environment Agency Flood Warden Training
01/10/2020 ELF Reintroduction of Species Podcasts
01/10/2020 Rebuilding Communities
01/10/2020 COVID funding guidance
01/10/2020 Updated COVID19 guidance for council buildings
01/10/2020 SBC Conservation area review
05/10/2020 KALC September News
05/10/2020 Chief Executive Bulletin
05/10/2020 KALC nimble courses
05/10/2020 MHCLG / NALC right to contest snapshot online survey
05/10/2020 KRF EU Transition Threat and Risk Assessment
05/10/2020 Weekly Programmed Works M20
05/10/2020 Rebuilding Communities
05/10/2020 Gatwick Airport Announcement