

BORDEN PARISH COUNCIL



Borden Parish Council is looking for quotes to maintain their Playstool Recreation Ground, Woodland Area, and Homestead View pathway. They are looking to enter into a 3-year contract with an option to review for a further year after this.

Please return your quote to clerk@bordenparishcouncil.gov.uk by Wednesday 10th April, in readiness for the Parish Council to consider at their meeting on 18th April 2024.

Scope of Services

The service provider agrees to perform the following services at both the upper and lower Playstool Recreation Ground (**zone 1**), the bank between the upper and lower Playstool (**zone 2**), the woodland area (**zone 3**), and Homestead View pathway (**zone 4**), Borden ME9 8JN (Appx 1), excluding the Centenary Gardens.

- Regular grass cutting and maintenance of all three areas.
- Grass cutting, edging, and trimming as necessary in particular the edges around the sports field boundary to ensure safe play.
- The trees and shrubs in the woodland area will not need strimming, as the longer grassed edges provide a valuable habitat for wildlife.
- The bank between the upper Playstool area and the football and cricket pitch will have a walking strip cut along with the main grass areas to encourage footfall in those areas and not on the longer grassed area of the bank.
- The woodland area grass will not be cut shorter than 2.5 inches.
- Strimming and tidying of the pathway from Homestead View to the woodland area.
- Litter picking and removal of debris.
- Inspection and reporting of any damages or issues.

Schedule

Zone 1 - Upper and Lower Playstool

- Main grassed areas are to be cut 18 times per year, on dates provided by the Sports Association on or before 1st March each year. This will be dependent on weather and grass growth at certain times of the year.
- The Picnic area is to be mowed every 2 weeks from March through to October, depending on grass growth.
- Strimming of paths, entrances, around the playpark area, and the sides of the Playstool to be completed as and when required to maintain neatness, this should be done a minimum of 18 times per year.

Zone 2 – Bank Between Upper and Lower Playstool

- The walking strips on either side of the grass bank are to be cut 18 times a year.
- The main area of the bank is to be cut 9 times per year.

Zone 3 – Woodland Area

- The woodland area is to be cut 9 times a year with the grass no shorter than 2.5 inches.

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- The areas around the trees and shrubs will be left to grow naturally for wildlife, with exceptions made by the Parish Council as and when required.

Zone 4 - Homestead View Pathway

- The pathway should be strimmed along with the paths and entrances of Zones 1 and 2.
- Remove litter and debris as found.

If successful the contractor will need to agree to the following:-

1. Equipment

The contractor is responsible for the provision of their own equipment, tools and machinery to enable them to carry out their duties as described in this contract.

2. Health and Safety

- The contractor shall observe all relevant health and safety regulations in the course of carrying out their duties.
- The contractor shall carry out risk assessments as necessary.
- The contractor shall always have regard to the health and safety of the public.
- The contractor must hold the relevant certificates for the use of machinery.

3. Other Work

The Parish Council may from time to time ask the contractor to carry out additional work not described in this contract. The contractor shall provide a written quotation before beginning work. The Parish Council reserves the right to seek alternative quotations from other qualified people and may award the work to them accordingly.

4. Insurance

The contractor must provide evidence of an adequate current liability insurance policy against any claims of whatsoever nature arising from the discharge of their duties for not less than £2,000,000. This must be re-confirmed annually.

5. Payments

The contractor shall provide an invoice to the parish clerk detailing all the work carried out. Payment shall be made by BACs after the payment has been authorised at the Parish Council meeting which is the 3rd Thursday of every month, unless otherwise specified on their website.

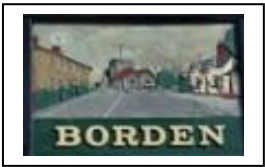
6. Other Matters

- The contractor shall show due consideration and respect to members of the public when carrying out their duties.
- If the contractor is unable to carry out their duties for any reason, they shall inform the parish clerk without delay.
- The contractor shall not sub-contract any part of this contract without prior agreement of the Parish Council.

7. Termination of Contract

Three month's written notice shall be given by either party to terminate this contract before the agreed expiry date, except that the Parish Council may terminate the contract without notice if the council considers the contractor's standard of work does not meet the terms of the contract or if the contractor's behaviour brings the council into disrepute.

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Appx 1

