

BORDEN PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held on Thursday 13th December 2018

Present:

Cllr J Bolas (Chairman); Cllr M Baldock; Cllr M Downes; Cllr J Evans; Cllr E Harrison; Cllr J Hepburn; Cllr K Lainton; Cllr M Luxton; Cllr M Millican; Cllr Sims (Vice-Chair) Cllr S Smith; J Pilbeam (Interim Clerk) and 1 members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Emery with reasons given for absence. It was **RESOLVED** that the apologies be accepted.

The meeting was adjourned to allow the public to address the council.

2. PUBLIC TIME

a) Parishioners

A member of the public raised concerns regarding the air quality reports for the forthcoming planning applications of Manor Farm and Wises Lane.

b) County/Borough Councillors

Cllr Baldock reported that KALC have advised councils to report upon any rise in the precept by stating the projects it is covering.

Cllr Baldock also raised concerns about the forthcoming changes to the Key Street roundabout.

Cllr Millican entered the meeting at 19:12pm.

c) Police/PCSO

There was none present.

Cllr Lainton entered the meeting at 19:14pm

3. MINUTES OF THE MONTHLY MEETING HELD ON 15th NOVEMBER 2018

An amendment to the minutes was **RESOVLED** and it was added that Cllr Baldock had left the meeting during the discussion of item 8(a). Minor amendments from Cllr Sims were **APPROVED**.

It was **RESOVLED** that the minutes of the 18th October meeting be accepted as a true and correct record. The minutes were duly signed.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Bolas declared a non-pecuniary interest in item 7.

Cllr Baldock declared a non-pecuniary interest in item 13.

5. FINANCE

a) **To approve the accounts**

It was **RESOLVED** to approve the accounting statements of 30th November 2018.

It was **RESOLVED** that the finance committee be approved to draw up the budget and precept figure in the event that Swale Borough Council do not allow an extension to the precept return.

Cllr Downes was formally thanked for preparing the accounts.

b) To approve the cheques raised at the meeting (appendix 1)

It was noted that the Interim Clerk operates under a professional name hence the different surname on the cheque listing.

It was **RESOLVED** to approve the accounts for payment as follows:

Payee	Description	Gross Amount	Net Amount	VAT	Cheque Number
Mrs A Smith	Clerks Salary & Expenses	£ 413.25	£ -	£ -	102775
Ms J Miller	Interim Clerk invoice	£ 158.60	£ -	£ -	102776
Shanlec Services Ltd	Installation of Christmas lights	£ 348.00	£ 290.00	£ 58.00	102777
David Buckett	Year end internal audit	£ 260.80	£ -	£ -	102778
Swale Borough Council	Printing	£ 186.00	£ 186.00	£ -	102779
Four Jays Group	Weekly service of toilet 8,15 November	£ 43.20	£ 36.00	£ 7.20	102780
Fryer Cleaning & Maintenance	Maintenance of memorial & centenary gardens	£ 445.20	£ 371.00	£ 74.20	102781
Clive Sims	7 sets of Christmas tree lights and equipment	£ 279.08	£ -	£ -	102782
Julie Evans	Christmas 'nibbles'	£ 49.16	£ -	£ -	102783
John England	Playstool Inspections	£ 50.00	£ -	£ -	102782
Jeremy Bolas	Chairmans allowance, meeting sundries	£ 13.55	£ -	£ -	102782

6. MATTERS ARISING FROM THE LAST MEETING

a) Borden Nature Reserve – To note letter sent by Clerk

b) Footpaths (PROW) – To note letter sent by Clerk

c) Kent County Council Budget Consultation – To note letter sent by Clerk

The new bus shelter along Key Street near to Pine Lodge was discussed and it was noted that this will be on the next agenda.

The ownership of the streetlights in Bannister Hill was discussed and it was noted that this will be on the next agenda. The Clerk was asked to prepare a report to accompany this agenda item.

7. WISES LANE & MANOR FARM PLANNING APPLICATIONS

Cllr Sims took the chair for this item.

Cllr Baldock declared an interest in the Manor Farm planning application.

The Wises Lane application was discussed.

It was **RESOLVED** to send a letter to Swale Borough Council requesting that the parish council are given at least 14 days' notice for the next planning meeting.

a) To receive updates on the following and agree actions:-

i) Traffic management issues (MB)

The planned changes to the Key Street roundabout were discussed and it was **RESOLVED** to write a letter to the Kent County Councillor Mike Whiting, copied to Highways England and the local MP, raising the following points:

- i. The council considers that journey times will increase due to the congestion that will result from these changes.
- ii. The council considers that the length of the slip road is a departure from standard and would like to understand how this design has been reached. The council has severe safety concerns for traffic merging onto the A249.
- iii. Chestnut Street is a two-way single carriage way and the changes will mean that traffic will need to cross this carriage way which will cause safety issues.
- iv. The roundabout does not appear to cope with the size of vehicles using it, such as HGVs and buses.
- v. The council is concerned that the potential increase in traffic from the proposed developments at Manor Farm and Wises Lane has not been taken into account when designing this scheme and the increase in traffic flow has not been considered.
- vi. How will these changes be affected by the plans for the M2 junction 5? The council are extremely concerned about the impact on through traffic in Danaway and Chestnut Street.
- vii. The council have grave concerns about the intensification of traffic that is likely to be generated from these changes which will have a detrimental effect on the roads that exist within the conservation area and therefore affecting the historic environment. The council would like to know if Historic England have been consulted regarding the increased traffic affecting local listed buildings.
- viii. The council is seeking reassurance that a predetermined decision has not been made around the Wises Lane and Manor Farm developments.
- ix. The council considers that these changes will have a detrimental affect on rural economic development and businesses such as the Tudor Rose will suffer as a result of the intensification of traffic causing potential customers to be put off, particularly around parking issues that will be created.
- x. The area surrounding this roundabout is a popular route for horse riding and cycling with designated cycle ways and bridal ways in the immediate vicinity. The council believe that the resultant rise in traffic will spoil the enjoyment and deter users damaging the rural community.

It was **RESOLVED** that Cllr Baldock and Cllr Sims will review the draft before it is sent.

ii) Planning consultant (MD)

It was reported that the consultant is on notice until a date is received for the next planning meeting.

It was noted that a copy of the planning report will need to be sent to the planning consultant as soon as it is released. Cllr Downes noted his forthcoming holiday and Cllr Evans agreed to keep a watching brief in his absence.

iii) BRAD liaison (CS)

An update was noted.

iv) Air quality report (Clerk)

An update was noted. It was **RESOLVED** to ask Swale Borough Council Head of Planning why the borough had commissioned a report by Phlorum solely on the parish council's air quality report by University of Kent.

It was agreed that the Parish Council Legal Scheme could be investigated for the next meeting agenda.

Cllr Baldock left the meeting at 20:31pm

The Manor Farm application was discussed and it was **RESOLVED** to utilise the three minutes at the planning committee to speak on the air quality report. Cllr Sims will speak on behalf of the parish council. The Clerk will register this with SBC.

It was **RESOLVED** to send a letter to the Head of Planning of Swale Borough Council asking why the borough council made the decision to bring the application back to committee within the previously agreed 12 month deferral to wait for their own air pollution report.

Cllr Baldock re-entered the meeting at 20:48pm

8. INTERIM CLERK

It was **RESOLVED** to appoint the interim clerk as per the contract circulated at the meeting.

9. WET POUR

It was **RESOLVED** to apply to the KCC member grant for £6000 to replace the wet pour.

It was **RESOLVED** to delegate the authority to the clerk to draw up the specification for the wet pour and re-tender

10. KENT COUNTY COUNCIL CONSULTATION ON LIBRARIES, REGISTRATIONS AND ARCHIVES

It was **RESOLVED** for Cllr Hepburn to draft a response to the consultation and forward to the clerk for submission.

11. SWALE BOROUGH COUNCIL CORPORATE PLAN 2019/22

It was **RESOLVED** that the parish council respond to the corporate plan by raising concerns that the plan is aspirational and uncoded. The plan also appears presumptuous in its reference to garden villages when a formal decision has not been made on this subject. With reference to priority 2.3 Swale Borough Council are minded to ensure that this includes parish councils and residents and that it should include a statement that Swale Borough Council will monitor the air pollution including Nitrogen Dioxide for a twelve month period where large development is proposed. This should be through physical capture and recording as opposed to a modelling system. This will also link into objective 2.5 to promote health. The parish council would like to see a set of measurable objectives be introduced that track the performance of the plan. With regard to priority 3.5 this could be worded slightly softer tone rather than 'second to none' to read 'of a high quality and customer focused.'

12. CORRESPONDENCE

a. Member Grant Update from Cllr Whiting – to consider adding to website

It was **RESOLVED** to not add the link to the member grant to the website.

It was **RESOLVED** to investigate a communications policy in the future.

Cllr Baldock left the meeting at 21:18pm

13. PLANNING APPLICATIONS

a) Application: 18/505545/FULL

Address: Land To The North Of Woodgate Lane Borden Kent ME9 8JX

PROPOSAL: Demolition of existing commercial building and erection

of two residential dwellings and detached garages and

associated gardens.

It was **RESOLVED** to make a comment that the garages are built to a single storey garage height only to prevent a loss of visual amenity.

b) Application: 18/505761/FULL

Proposal: Erection of a detached 2 bed dwelling with associated access, parking and dropped kerb.

Address: 47 Brier Road Borden Sittingbourne Kent ME10 1YJ

It was **RESOLVED** to object on the same basis as previously as follows:

Due to the slant of the land the second floor will have a clear sight into adjacent properties and will look right into the bedroom windows.

Will cause substantial shading of adjacent front gardens and properties.

Because of the turning circle on to the road in Grove Park Avenue it will impact on the area and cause issues with parking.

It will deny residents the opportunity to turn at the end of this cul-de-sac. This is an essential access to properties and will prohibit proper use by vehicles.

The driveway will create a health and safety issue for pedestrians using the adjacent footpath.

The proposed moving of the street light will make the footpath dark; at present the light shines up the alleyway and is a deterrent to crime.

There is inadequate parking provision.

Concerns about flooding and excess water run-off. This is a known flood area due to a previous pond.

Cllr Baldock re-entered the meeting at 21:25pm.

14. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

a) Finance

A report had been covered earlier in the meeting.

b) KALC

Cllr Sims reported an update on the KALC meeting; the police had reported that there were no crimes of note in the area; the police cadets scheme was promoted; an informative talk on dementia was received.

c) Borden Sport Association

The outfield had been discussed and good news that the football team are third in the league and the cricket club have been promoted.

It was **RESOLVED** for the clerk to share Cllr Sims details with the dog warden to investigate options to address the dog fouling issues. This will be added to the agenda in January. It was asked that a report from the Sport Association be sent to the Broadside newsletter.

d) Borden Parish Hall

It was reported that the security light has been replaced with an LED light.

e) Heritage

It was reported that a new chairman had been appointed to the Heritage group and the program for 2019 is being planned. Next meeting on 10th January 2019 at 11am where a talk will be held about 'old Sittingbourne.'

It was asked that all councillors prepare a written report when attending meetings on behalf of the parish council.

f) ITEMS FOR INFORMATION ONLY

- a) Matters for information circulated to councillors (Appendix 2)
- b) Reports to be noted (Appendix 3)
- c) To receive any reports from councillors

Cllr Evans reported on attendance at the resilience workshop on 27th November. The Community Emergency Plan for the Isle of Sheppey was discussed and Cllr Evans agreed to prepare a draft document for the parish council to consider at the next meeting.

Cllr Sims reported thanks to Jody Finlayson of Metric Scaffold (SE) Ltd who provided the scaffold in order that the broken lights on the Playstool Christmas tree could be replaced. The kind gesture at late notice was much appreciated.

Cllr Baldock reported that the next Broadside will be ready for delivery in March and requested articles by early February 2019.

Cllr Smith asked about the PCSO attendance and if a letter had been sent.

Cllr Millican asked about the overgrown vegetation at flats opposite the barn development.

Cllr Luxton reported that he would not be at the next meeting.

Cllr Downes asked about the '20/20' and noted that a meeting still needs to go ahead.

Cllr Baldock asked that yellow lines outside Barn Close to go on the next agenda.

Cllr Bolas reported that the A249 was closed twice last week from 9pm at night and the consequential traffic flow of HGVs severely affected Chestnut Street. The response that had received been received from Highways England appeared to be virtually identical to the previous response and did not acknowledge the impact on Danaway or Chestnut Street.

15. NEXT MEETING TO BE HELD on Thursday 17th January 2019 at 7pm

The meeting closed at 22:00pm

Signed.....

Date.....